

Peterborough Police Service Board April 21, 2026 – Public Minutes

Minutes of the public meeting of the Peterborough Police Service Board held in the Hugh Waddell Boardroom and virtually via Teams.

Members Present:
(In Person) Mary ten Doeschate, Chair
Drew Merrett, Vice-Chair
Mayor Jeff Leal
Councillor Gary Baldwin
Steve Girardi, Member

Also Present:
(In Person) Stuart Betts, Chief of Police
Jamie Hartnett, Deputy Chief of Police
Lisa Wilson, Executive Assistant to the Board
Councillor John Boyko, Lakefield Policing Liaison

Also Present:
(Via Teams) Mayor Matthew Graham, Cavan Monaghan Policing Liaison
Ryan Berrigan, Policing Advisor, SOLGEN

Guest Present:
(In Person) Damian Kowalewich, Deputy Chief, Saanich Police
Department

1. Welcome

The Chair called the meeting to order at 1:00 pm.

2. Land Acknowledgement

We respectfully acknowledge that we are on the treaty and traditional territory of the Mississauga Anishinaabeg. We offer our gratitude to the First Peoples for their care for, and teachings about, our earth and our relations. May we honour those teachings.

3. Approval of the Agenda

Moved by Steve Girardi
Seconded by Jeff Leal

That the agenda of the Peterborough Police Service Board's public meeting of April 21, 2026 be approved as amended: Item 5.1 added – Introduction of Deputy Chief Kowalewich. –

CARRIED

4. Declaration of Conflict of Interest

A declaration of conflict of interest was not noted.

5. Approval of the Minutes

Moved by Jeff Leal
Seconded by Drew Merrett

That the Minutes of the March 17, 2026 Peterborough Police Service Board's public meeting be approved as circulated. –

CARRIED

5.1 Guest Introduction

The Chief introduces Deputy Chief Damian Kowalewich from the Saanich Police Department.

6. Presentation – Fingerprint and DNA Management Unit

The Board received a presentation on the Peterborough Police Service Fingerprint and DNA Management Unit from Brittany Theofilopoulos, Recruiting and Talent Acquisition Coordinator and Kelly Johnson, Ident Technician.

7. Chair's Remarks

Nil

8. Chief's Remarks

Moved by Gary Baldwin
Seconded by Drew Merrett

That the Board receive the Chief's verbal remarks. –

CARRIED

9. Policing Advisor/Liaison Remarks – Cavan Monaghan & Lakefield

Moved by Gary Baldwin
Seconded by Jeff Leal

a) That the Board receive the Cavan Monaghan Policing Advisor/Liaison's verbal remarks from Mayor Graham. –

CARRIED

Moved by Drew Merrett
Seconded by Steve Girardi

b) That the Board receive the Lakefield Policing Advisor/Liaison's verbal remarks from Councillor Boyko. –

CARRIED

10. Correspondence

Moved by Jeff Leal
Seconded by Drew Merrett

That the following correspondence be received as one omnibus motion:

a) Letters of Support – Sustainable Funding for Police Services

Letters of support to the Province of Ontario for Peterborough City Council's Resolution of November 3, 2025 regarding sustainable funding for police services from:

- i) Township of Joly;
- ii) Township of Addington Highlands. –

CARRIED

11. Administrative Police Facility Update (Standing Item)

Moved by Gary Baldwin
Seconded by Jeff Leal

That the Board receive the verbal update regarding the new administrative police facility at 1421 Lansdowne Street from Staff Inspector Sejrup. –

CARRIED

12. Annual Report on Missing Persons and Use of Urgent Demands

Moved by Drew Merrett
Seconded by Jeff Leal

That the Board receive the 2025 Annual Report on Missing Persons and Use of Urgent Demands from Inspector Elliott and Chief Betts. –

CARRIED

13. Annual Report on Special Constables

Moved by Steve Girardi
Seconded by Jeff Leal

That the Board receive the 2025 Annual Report on Special Constables from Staff Sergeant Ryan Wilson and Chief Betts. –

CARRIED

14. Annual Purge Report

Moved by Gary Baldwin
Seconded by Jeff Leal

That the Board receive the report regarding the Purge of 2025 Peterborough Police Service Records from Niquel Pritchard Pataki, Manager of Strategic Risk Management Services. –

CARRIED

15. 2025 Divisional Report

Moved by Steve Girardi
Seconded by Gary Baldwin

That the Board receive the 2025 Divisional Report including:

- a) The Operational Services Report prepared by Inspector Ralph;
- b) The Investigative Services Report prepared by Inspector Elliott;
- c) The 911 Communications Services Report prepared by Julie Levesque;
- d) The Support Services Report prepared by Staff Sergeant Wilson;
- e) The Executive Services Report prepared by Staff Inspector Sejrup;
- f) The Financial Services Report prepared by Tia Nguyen;
- g) The Strategic Risk Management Services Report prepared by Niquel Pritchard Pataki;

- h) The Information Technology Services Report prepared by Paul Notman;
- i) The Strategic Communications Report prepared by Sandra Dueck;
- j) The People Services Report prepared by Lisa Smith;
- k) The information from Chief Betts. –

CARRIED

16. First Quarter People Services Staffing Level Report

Moved by Drew Merrett
Seconded by Jeff Leal

That the Board receive the People Services 2026 Q1 Staffing Level Report from Lisa Smith, People Services Manager, and Chief Betts. –

CARRIED

17. First Quarter Report on the Auction Fund Account

Moved by Gary Baldwin
Seconded by Jeff Leal

That the Board receive the 2026 First Quarter Auction Fund Report from the Executive Assistant. –

CARRIED

18. Public Announcements of Auction Fund Grants

Moved by Drew Merrett
Seconded by Steve Girardi

That the Board receive the following announcements of Auction Fund grants from the Executive Assistant:

- a) Trent University in support of Camp fYrefly;
- b) Lakefield Literary Festival. –

CARRIED

19. Motion for Closed Session Meeting

Moved by Jeff Leal
Seconded by Drew Merrett

That the Peterborough Police Service Board move into closed session for consideration of reports and recommendations under the authority of the *Community Safety and Policing Act* (CSPA) in accordance with the following provisions:

CSPA, Section 44(2) (a): the security of the property of the board;

CSPA, Section 44(2)(b): personal matters about an identifiable individual, including members of the police service or any other employees of the board;

CSPA, Section 44(2)(d): labour relations or employee negotiations;

CSPA, Section 44(2)(e): litigation or potential litigation affecting the board, including matters before administrative tribunals;

CSPA, Section 44(2)(f): advice that would be inadmissible in a court by reason of any privilege under the law of evidence, including communications necessary for that purpose;

CSPA, Section 44(2)(h): a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization.

CSPA, Section 44(2)(l): an ongoing investigation respecting the police service board. –

CARRIED

The Chair recessed the public meeting and the Board moved to closed session at 2:15 pm.

The Chair reconvened the public meeting at 5:21 pm.

20. Ratification

Moved by Jeff Leal
Seconded by Gary Baldwin

That the Board ratifies the items considered in closed session dealing with the following provisions:

CSPA, Sections 44(2)(a); 44(2)(b); 44 (2)(d); 44(2)(e); 44(2)(f); 44(2)(h); 44(2)(l).–

CARRIED

21. Adjournment

Moved by Jeff Leal
Seconded by Gary Baldwin

That the public meeting be adjourned at 5:22 pm. –

CARRIED

Read and approved this 19th day of May, 2026.

Lisa Wilson, Executive Assistant

Mary ten Doeschate, Chair