

## **Peterborough Police Service Board Public Meeting Agenda: April 21, 2026 - 1:00 PM**

**(Held in the Hugh Waddell Boardroom and Via Teams)**

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1. Welcome

The Chair will call the meeting to order.

2. Land Acknowledgement

We respectfully acknowledge that we are on the treaty and traditional territory of the Mississauga Anishinaabeg. We offer our gratitude to the First Peoples for their care for, and teachings about, our earth and our relations. May we honour those teachings.

3. Approval of the Agenda

Moved by  
Seconded by

That the agenda of the Peterborough Police Service Board's public meeting of April 21, 2026 be approved as **circulated/amended**. –

4. Declaration of Conflict of Interest

A declaration of conflict of interest **was/was not** noted.

5. Approval of the Minutes

Moved by  
Seconded by

That the Minutes of the March 17, 2026 Peterborough Police Service Board's public meeting be approved as **circulated/amended**. –

Delegations and Presentations

6. Presentation – Fingerprint and DNA Management Unit

The Board will receive a presentation on the Peterborough Police Service Fingerprint and DNA Management Unit from Brittany Theofilopoulos, Recruiting and Talent Acquisition Coordinator.

Regular Portion of the Meeting

7. Chair's Remarks

Moved by  
Seconded by

That the Board receive the Chair's verbal remarks. –

8. Chief's Remarks

Moved by  
Seconded by

That the Board receive the Chief's verbal remarks. –

9. Policing Advisor/Liaison Remarks – Cavan Monaghan & Lakefield

Moved by  
Seconded by

a) That the Board receive the Cavan Monaghan Policing Advisor/Liaison's verbal remarks from Mayor Graham. –

Moved by  
Seconded by

b) That the Board receive the Lakefield Policing Advisor/Liaison's verbal remarks from Councillor Boyko. –

10. Correspondence

Moved by  
Seconded by

That the following correspondence be received as one omnibus motion:

a) Letters of Support – Sustainable Funding for Police Services

Letters of support to the Province of Ontario for Peterborough City Council's Resolution of November 3, 2025 regarding sustainable funding for police services from:

- i) Township of Joly;
- ii) Township of Addington Highlands. -

Reports to be Received for Information

11. Administrative Police Facility Update (Standing Item)

Moved by  
Seconded by

That the Board receive the verbal update regarding the new administrative police facility at 1421 Lansdowne Street from Staff Inspector Sejrup. –

12. Annual Report on Missing Persons and Use of Urgent Demands

Moved by  
Seconded by

That the Board receive the 2025 Annual Report on Missing Persons and Use of Urgent Demands from Inspector Elliott and Chief Betts. –

13. Annual Report on Special Constables

Moved by  
Seconded by

That the Board receive the 2025 Annual Report on Special Constables from Staff Sergeant Ryan Wilson and Chief Betts. –

14. Annual Purge Report

Moved by  
Seconded by

That the Board receive the report regarding the Purge of 2025 Peterborough Police Service Records from Niquel Pritchard Pataki, Manager of Strategic Risk Management Services. -

15. 2025 Divisional Report

Moved by  
Seconded by

That the Board receive the 2025 Divisional Report including:

- a) The Operational Services Report prepared by Inspector Ralph;
- b) The Investigative Services Report prepared by Inspector Elliott;
- c) The 911 Communications Services Report prepared by Julie Levesque;
- d) The Support Services Report prepared by Staff Sergeant Wilson;
- e) The Executive Services Report prepared by Staff Inspector Sejrup;
- f) The Financial Services Report prepared by Tia Nguyen;
- g) The Strategic Risk Management Services Report prepared by Niquel Pritchard Pataki;
- h) The Information Technology Services Report prepared by Paul Notman;
- i) The Strategic Communications Report prepared by Sandra Dueck;
- j) The People Services Report prepared by Lisa Smith;
- k) The information from Chief Betts. -

16. First Quarter People Services Staffing Level Report

Moved by  
Seconded by

That the Board receive the People Services 2026 Q1 Staffing Level Report from Lisa Smith, People Services Manager, and Chief Betts. –

17. First Quarter Report on the Auction Fund Account

Moved by  
Seconded by

That the Board receive the 2026 First Quarter Auction Fund Report from the Executive Assistant. –

Reports Requiring Discussion and/or Decision

Nil

Committee Reports

Nil

Unfinished Business

18. Public Announcements of Auction Fund Grants

Moved by  
Seconded by

That the Board receive the following announcements of Auction Fund grants from the Executive Assistant:

- a) Trent University in support of Camp fYrefly;
- b) Lakefield Literary Festival. -

New Business

Nil

19. Motion for Closed Session Meeting

Moved by  
Seconded by

That the Peterborough Police Service Board move into closed session for consideration of reports and recommendations under the authority of the *Community Safety and Policing Act (CSPA)* in accordance with the following provisions:

CSPA, Section 44(2) (a): the security of the property of the board;

CSPA, Section 44(2)(b): personal matters about an identifiable individual, including members of the police service or any other employees of the board;

CSPA, Section 44(2)(d): labour relations or employee negotiations;

CSPA, Section 44(2)(e): litigation or potential litigation affecting the board, including matters before administrative tribunals;

CSPA, Section 44(2)(f): advice that would be inadmissible in a court by reason of any privilege under the law of evidence, including communications necessary for that purpose;

CSPA, Section 44(2)(h): a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization.

CSPA, Section 44(2)(l): an ongoing investigation respecting the police service board. -

The Chair will recess the public meeting and the Board will move to closed session.

The Chair will reconvene the public meeting.

20. Ratification

Moved by  
Seconded by

That the Board ratifies the items considered in closed session dealing with the following provisions:

CSPA, Sections 44(2)(a); 44(2)(b); 44 (2)(d); 44(2)(e); 44(2)(f); 44(2)(h); 44(2)(l).-

21. Adjournment

Moved by  
Seconded by

That the public meeting be adjourned. –

## **Peterborough Police Service Board March 17, 2026 – Public Minutes**

Minutes of the public meeting of the Peterborough Police Service Board held in the Hugh Waddell Boardroom and virtually via Teams.

**Members Present:**  
(In Person) Mary ten Doeschate, Chair  
Drew Merrett, Vice-Chair  
Mayor Jeff Leal  
Councillor Gary Baldwin

**Also Present:**  
(In Person) Stuart Betts, Chief of Police  
Jamie Hartnett, Deputy Chief of Police  
Lisa Wilson, Executive Assistant to the Board  
Ryan Berrigan, Policing Advisor, SOLGEN

**Also Present:**  
(Via Teams) Mayor Matthew Graham, Cavan Monaghan Policing Liaison

**Regrets:** Steve Girardi, Member  
Councillor John Boyko, Lakefield Policing Liaison

1. Welcome

The Chair called the meeting to order at 1:00 pm.

2. Land Acknowledgement

We respectfully acknowledge that we are on the treaty and traditional territory of the Mississauga Anishinaabeg. We offer our gratitude to the First Peoples for their care for, and teachings about, our earth and our relations. May we honour those teachings.

3. Approval of the Agenda

Moved by Gary Baldwin  
Seconded by Drew Merrett

That the agenda of the Peterborough Police Service Board's public meeting of March 17, 2026 be approved as circulated. –

CARRIED

4. Declaration of Conflict of Interest

A declaration of conflict of interest was not noted.

5. Approval of the Minutes

Moved by Jeff Leal  
Seconded by Drew Merrett

That the Minutes of the February 17, 2026 Peterborough Police Service Board's public meeting be approved as circulated. –

CARRIED

6. Introduction – Police Outreach Program

Chief Betts introduced PC Tim Fish, Fourcast Addiction Counsellor Storm Brown, Fourcast Program Manager Jeanette Haecker and the Police Outreach Program.

7. Chair's Remarks

Moved by Jeff Leal  
Seconded by Gary Baldwin

That the Board receive the Chair's verbal remarks. –

CARRIED

8. Chief's Remarks

Moved by Jeff Leal  
Seconded by Drew Merrett

That the Board receive the Chief's verbal remarks. –

CARRIED

9. Policing Advisor/Liaison Remarks – Cavan Monaghan & Lakefield

Moved by Gary Baldwin  
Seconded by Jeff Leal

a) That the Board receive the Cavan Monaghan Policing Advisor/Liaison's verbal remarks from Mayor Graham. –

CARRIED

b) That the Board receive the Lakefield Policing Advisor/Liaison's verbal remarks from Councillor Boyko.

Nil

10. Correspondence

Nil

11. Administrative Police Facility Update (Standing Item)

Moved by Gary Baldwin  
Seconded by Jeff Leal

That the Board receive the verbal update regarding the new administrative police facility at 1421 Lansdowne Street from Chief Betts for Staff Inspector Peter Sejrup. –

CARRIED

12. 2025 Fourth Quarter Safer Public Spaces Initiative Update

Moved by Gary Baldwin  
Seconded by Drew Merrett

That the Board receive the 2025 Fourth Quarter Safer Public Spaces initiative update from Chief Betts. –

CARRIED

13. 2025 Fourth Quarter Community F.I.R.S.T. Initiative Update

Moved by Jeff Leal  
Seconded by Gary Baldwin

That the Board receive the 2025 Fourth Quarter Community F.I.R.S.T. initiative update from Chief Betts. –

CARRIED

14. 2025 Fourth Quarter Occurrence Statistics (All Violations) Report

Moved by Drew Merrett  
Seconded by Jeff Leal

That the Board receive the 2025 Fourth Quarter Occurrence Statistics Report from Inspector Ralph and Chief Betts. –

CARRIED

15. 2025 Fourth Quarter Policing Activity Reports: Cavan Monaghan and Lakefield

a) Cavan Monaghan

Moved by Drew Merrett  
Seconded by Gary Baldwin

That the Board receive the 2025 Fourth Quarter Policing Activity Report for Cavan Monaghan Township from Inspector Ralph and Chief Betts. –

CARRIED

b) Lakefield

Moved by Jeff Leal  
Seconded by Gary Baldwin

That the Board receive the 2025 Fourth Quarter Policing Activity Report for the Ward of Lakefield from Inspector Ralph and Chief Betts. –

CARRIED

16. 2025 Fourth Quarter Crime Statistics Report

Moved by Drew Merrett  
Seconded by Jeff Leal

That the Board receive the 2025 Fourth Quarter Crime Statistics Report from Inspector Elliott and Chief Betts. –

CARRIED

17. Annual Collection of Identifying Information in Certain Circumstances Report

Moved by Gary Baldwin  
Seconded by Drew Merrett

That the Board receive the 2025 Annual Collection of Identifying Information in Certain Circumstances Report from Inspector Elliott and Chief Betts. –

CARRIED

18. Annual Joint Forces Operations Report

Moved by Drew Merrett  
Seconded by Jeff Leal

That the Board receive the 2025 Joint Forces Operations Report from Inspector Elliott and Chief Betts. –

CARRIED

19. Annual Internal Task Force Operations Report

Moved by Gary Baldwin  
Seconded by Drew Merrett

That the Board receive the 2025 Annual Internal Task Force Operations Report from Inspector Elliott and Chief Betts. –

CARRIED

20. Annual Use of Force Report

Moved by Gary Baldwin  
Seconded by Drew Merrett

That the Board receive the 2025 Annual Use of Force Report from Chief Betts for Staff Sergeant Fitzgerald. –

CARRIED

21. Annual Report for the Employee and Family Assistance Program

Moved by Drew Merrett  
Seconded by Jeff Leal

That the Board receive the 2025 Annual Report for the Employee and Family Assistance Program from Lisa Smith, People Services Manager, and Chief Betts.–

CARRIED

22. Policy & Planning Committee

By-Law Governing Proceedings of the Board

Moved by Drew Merrett  
Seconded by Jeff Leal

That Peterborough Police Service Board By-law #121-2026, being a By-law Governing the Proceedings of the Board, is deemed to be read and shall come into force on today's date.

Further, that Peterborough Police Service Board By-law #115-2018, being a By-law to Govern the Proceedings of the Peterborough Police Services Board, the Conduct of its Members and the Calling of Meetings, is hereby repealed on today's date. –

CARRIED

23. Public Announcements of Auction Fund Grants

Moved by Drew Merrett  
Seconded by Jeff Leal

That the Board receive the following announcements of Auction Fund grants from the Executive Assistant:

- a) Peterborough Police Service: Women in Policing Leadership and Development Day;
- b) Fleming College Foundation: Annual Police Service Board Award. –

CARRIED

24. Motion for Closed Session Meeting

Moved by Jeff Leal  
Seconded by Gary Baldwin

That the Peterborough Police Service Board move into closed session for consideration of reports and recommendations under the authority of the *Community Safety and Policing Act (CSPA)* in accordance with the following provisions:

CSPA, Section 44(2) (a): the security of the property of the board;

CSPA, Section 44(2)(b): personal matters about an identifiable individual, including members of the police service or any other employees of the board;

CSPA, Section 44(2)(d): labour relations or employee negotiations;

CSPA, Section 44(2)(f): advice that would be inadmissible in a court by reason of any privilege under the law of evidence, including communications necessary for that purpose;

CSPA, Section 44(2)(h): a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization.

CSPA, Section 44(6): Board Member education or training. –

CARRIED

The Chair recessed the public meeting at 2:15 pm and the Board moved to closed session.

The Chair reconvened the public meeting at 4:14 pm.

25. Ratification

Moved by Gary Baldwin  
Seconded by Jeff Leal

That the Board ratifies the items considered in closed session dealing with the following provisions:

CSPA, Sections 44(2)(a); 44(2)(b); 44 (2)(d); 44(2)(f); 44(2)(h); 44(6). –

CARRIED

26. Adjournment

Moved by Drew Merrett  
Seconded by Jeff Leal

That the public meeting be adjourned at 4:15 pm. –

Read and approved this 21<sup>st</sup> day of April, 2026.

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Lisa Wilson, Executive Assistant

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Mary ten Doeschate, Chair



## **TOWNSHIP OF JOLY**

P.O. Box 519 , Sundridge , Ontario , P0A 1Z0  
Tel: 705-384-5428

March 10, 2026

### **RESOLUTION**

**Resolution # 2026-100**

**Agenda Item # 5.1** OPP support Re: Sustainable Funding for Police Services

**Moved By :** Tom Bryson

**Seconded By :** Budd Brown

#### **NOW THEREFORE BE IT RESOLVED THAT:**

Council for the Corporation of the Township of Joly hereby supports City of Peterborough Resolution from November 3, 2025 Regarding Sustainable Funding for Police; and

**THAT** The support resolution be circulated to the Premier of Ontario, Minister of the Solicitor General, Minister of Municipal Affairs and Housing, and Association of Municipalities of Ontario.

**Carried**

**Original Copy Signed  
Mayor  
Township of Joly**



# Township of Addington Highlands

February 20, 2026

The City of Peterborough  
500 George St N  
Peterborough ON K9H 3R9  
Email: [clerks@peterborough.ca](mailto:clerks@peterborough.ca)

Re: Letter of Support – Sustainable Funding for Police Services Request

To Whom It May Concern,

Please be advised that at their February 17<sup>th</sup>, 2026, meeting, the Council of the Corporation of the Township of Addington Highlands resolved to support the resolution from the City of Peterborough requesting that the Province of Ontario provide targeted financial assistance to municipalities to offset any additional costs that are directly and demonstrably incurred as a result of compliance with the Community Safety and Policing Act, 2019, and not general increases to police budgets; and urging the Province of Ontario to review and reform its current police grant programs to ensure a more equitable distribution of funding to municipalities so that communities with growing populations and expanding service demands receive fair and sustainable provincial support; and requesting that the Province of Ontario provide stable sustainable funding to offset costs associated with the provision of providing court security services.

I trust you will find this letter of support satisfactory.

Sincerely,

*Christine Reed*

Christine Reed  
CAO/Clerk-Treasurer

cc. Hon. Doug Ford – Premier of Ontario – [premier@ontario.ca](mailto:premier@ontario.ca)  
Hon. Michael Kerzner – Solicitor General – [minister.solgen@ontario.ca](mailto:minister.solgen@ontario.ca)  
Hon. Rob Flack - Minister of Municipal Affairs & Housing – [minister.mah@ontario.ca](mailto:minister.mah@ontario.ca)  
Mary Ten Doeschate – Peterborough Police Services Board Chair – [marytendoeschate@gmail.com](mailto:marytendoeschate@gmail.com)  
The Association Municipalities of Ontario – [resolutions@amo.on.ca](mailto:resolutions@amo.on.ca)

## Peterborough Police Service Board - **Board Report**



### **Public Session**

To: Chair and Members of the  
Peterborough Police Service Board

From: Jo-Anne Elliott, Inspector of Investigative Services

Report Date: Wednesday, March 11, 2026

Meeting Date: Tuesday, April 21, 2026

Subject: Annual Report on Missing Persons and Use of Urgent Demands

### **Purpose**

This is a mandatory report to inform the Police Service Board on The Missing Persons and Use of Urgent Demands.

### **Recommendation**

It is recommended the Board receive the Annual Report on *Missing Persons and Use of Urgent Demands*.

### **Strength Impact**

N/A

### **Budget and Financial Implications**

N/A

### **Background**

The Ontario *Missing Persons Act, 2018*, came into effect on July 1, 2019. This *Act* requires each police service to prepare and submit an annual report on urgent demands for location data, made under the *Act* for the purpose of locating a person for whom there is a legitimate and imminent concern for safety. This Report shall be submitted by April 1<sup>st</sup> of each year, after which, the Police Service Board shall make this information publicly available by June 1<sup>st</sup> of each year.

As per section 8(4) of the *Missing Persons Act*, 2018, The Annual Report for a year shall contain,

- (a) the total number of urgent demands made in that year and the number of missing persons investigations to which they related;
- (b) a description of the types of records specified in the urgent demands made in that year; and
- (c) any other prescribed information.

## Summary

As per the attached Ontario Ministry of the Solicitor General Annual Report Template, Form 7, under the *Missing Persons Act*, records of telecommunications or records that contain other electronic communications information, including information about signals related to a persons location, were requested 163 times by members of the Peterborough Police Service in 2025, 47 of which related to Missing Person investigations. These requests are urgent demands made to cell phone providers, to assist investigators in locating missing persons using GPS data from their cellular device. These requests are called “pings” of a cellular device.

	2021	2022	2023	2024	2025
Missing Persons	475	223	359	179	301
Signals (Pings)	20	25	23	26	47

The number of Missing Persons investigations have fluctuated throughout the past five-year time-period, with a 68.2% increase from 2024 to 2025. In 2025, only 15.1% of Missing Person investigations required the utilization of an urgent demand.

Prepared by: Jo-Anne Elliott, Inspector of Investigative Services

Reviewed by: Jamie Hartnett, Deputy Chief of Police

Submitted by: Stuart Betts, Chief of Police

In accordance with O.Reg.182/19 under the *Missing Persons Act, 2018* the contents included in this report must be prepared by April 1 of each year, and made publicly available by June 1 of each year.

**Data Collection**

**Period of data collection**

Start Date (yyyy/mm/dd)  
2025/01/01

End Date (yyyy/mm/dd)  
2025/12/31

Name of Police Force  
Peterborough Police Service

**Detachment Location (if applicable)**

Unit Number	Street Number 500	Street Name Water Street	PO Box
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City/Town Peterborough	Province ON	Postal Code K9J 7Y4
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Total Number of Urgent Demands made 163	Number of Missing Persons Investigations in which a demand was made 47
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**Types of records specified in the urgent demands and total number of times that each type of record was included in the urgent demands**

Records	Description	Total number of times demanded
Records containing contact information or other identifying information		
Photos, videos, or other records containing visual representation		
Records of telecommunications or records that contain other electronic communications information, including information about signals related to a person's location	Requested pings from Cell Phone providers to locate missing persons.	47
Records of employment information		
Records of personal health information within the meaning of the <i>Personal Health Information Protection Act, 2004</i>		
Records related to services received from a service provider as defined in subsection 2(1) of the <i>Child, Youth and Family Services Act, 2017</i>		
Records that related to a student of an educational institution		
Records containing travel and accommodation information		

<b>Records</b>	<b>Description</b>	<b>Total number of times demanded</b>
Records of financial information		
Other records		

## Peterborough Police Service Board - **Board Report**



### **Public Session**

To: Chair and Members of the  
Peterborough Police Service Board

From: Staff Sergeant Ryan Wilson

Report Date: April 1<sup>st</sup>, 2026

Meeting Date: April 21<sup>st</sup>, 2026

Subject: 2025 Annual Report on Special Constables

### **Purpose**

A Report to inform the Police Service Board of the 2025 Annual Report in relation to Special Constables and other relevant information from the Professional Standards Unit.

### **Recommendation**

It is recommended the Board receive this Report for their information.

### **Strength Impact**

Not applicable.

### **Budget and Financial Implications**

Not applicable.

### **Background**

This Report has been drafted to inform the Peterborough Police Service Board of information in accordance with the following Board policies: Public Complaints System Regarding Conduct of Special Constables, Internal Complaints System Regarding Special Constables and Appointment of Special Constables.

### **2025 Internal Complaints**

There was a total of one internal complaint in 2025. This complaint was found to be unsubstantiated, and no further action was required.

From the date the complaint was received to the date of conclusion was 90 days.

### **2025 Public Complaints**

There were no public complaints received in 2025.

### **Special Constable Deployment**

As of December 31<sup>st</sup>, 2025, the Peterborough Police Service employed 21 full-time and four part-time Special Constables.

In 2025, Special Constables were assigned to Court Services (19), Fingerprints (1), Investigative Services (1) and Uniform Patrol (4).

During the year 2025, seven Special Constables were hired by the police service and one resigned.

The Peterborough Police Service has followed the requirements of the terms of the Certificate of Appointment and the provisions of the CSPA and Ontario Regulation 396/23 on *Matters Respecting the Appointment and Functions of Special Constables and the Authorization of Special Constable Employers*.

**Prepared by:** Staff Sergeant Ryan Wilson

**Reviewed by:** Staff Inspector Peter Sejrup

**Submitted by:** Chief Stuart Betts

## Peterborough Police Service - **Board Report**



### **Public Session**

To: Chair and Members of the Peterborough Police Service Board

From: Niquel Pritchard Pataki, Manager of Strategic Risk Management Services

Report Date: March 30<sup>th</sup>, 2026

Meeting Date: April 21<sup>st</sup>, 2026

Subject: Purge of 2025 Peterborough Police Service (PPS) Records

### **Purpose**

The purpose of this report is to inform the Board that the 2025 purge of police records has been completed.

### **Recommendation**

It is recommended that the Board receive the report for their information.

### **Strength Impact**

N/A

### **Budget and Financial Implications**

There are no budget implications to receive this report.

### **Background**

A current retention schedule and an associated procedure is an essential component to maintain and manage the Service's electronic and paper records. Records retention schedules are necessary for establishing the duration of the retention period, the location and owner of the master copies of records, and the final disposition once they reach the end of their lifecycle.

Throughout 2025, the Manager of Strategic Risk Management Services re-wrote the Service's procedure, AI-007 Management of Police Records and Release of Information and created a new Retention Schedule.

The Retention Schedule was very out-of-date, and no longer reflective of current practice or modern policing. An environmental scan of retention schedules in use by other police services and the City of Peterborough in addition to applicable retention requirements noted in relevant legislation and associated regulations were referenced. For documents specific to operational matters, input was obtained from the Members responsible for those areas within the Organization as a guideline in the creation of a new schedule. The procedure and retention schedule were enacted on March 11<sup>th</sup> of this year.

The new schedule was used for the purge of 2025 electronic and paper records. Copies of the purge forms have been saved electronically and will updated annually as needed.

## **Summary**

The purge of the 2025 PPS records has been completed as per the Service's procedure, AI-007.

Prepared by: Niquel Pritchard Pataki, Manager of Strategic Risk Management Services

Reviewed by: Jamie Hartnett, Deputy Chief of Police

Submitted by: Stu Betts, Chief of Police



# 2025 Divisional Report

April 2026

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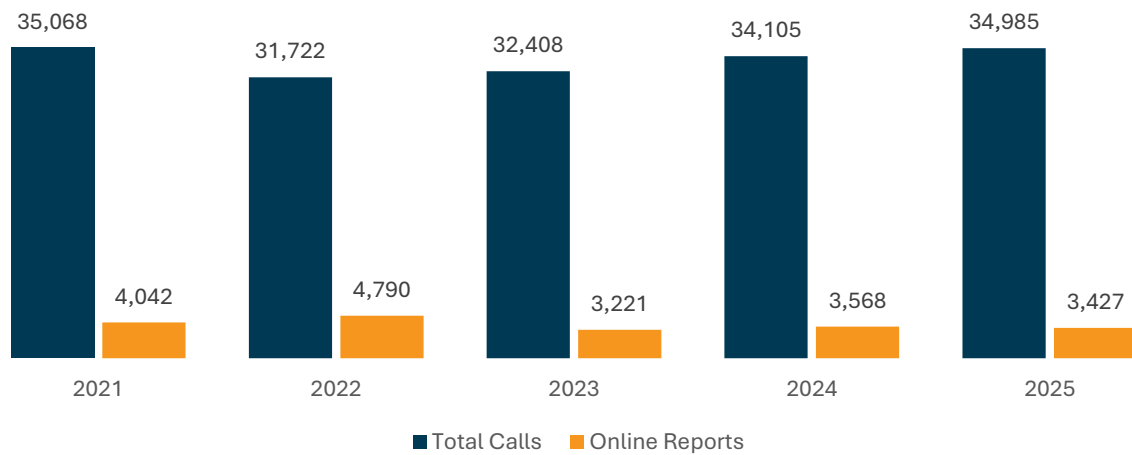
# Policing Picture

The Divisional Report serves to capture the body of work completed in 2025 by the Peterborough Police Service.

Calls for service tend to fluctuate over the years. In 2025, the Service received 34,985 total calls for service, a 3 percent increase from the previous year.

About 73 percent of calls for service are considered non-criminal in nature.

## Calls For Service



**Calls For Service** = Request for police response through 9-1-1 **and** non-emergency lines.

**Online Reports** = Reports filed with police through the online portal

\*Data adjusted to reflect updated calculation based # of CAD (Computer Aided Dispatch) events for each year.

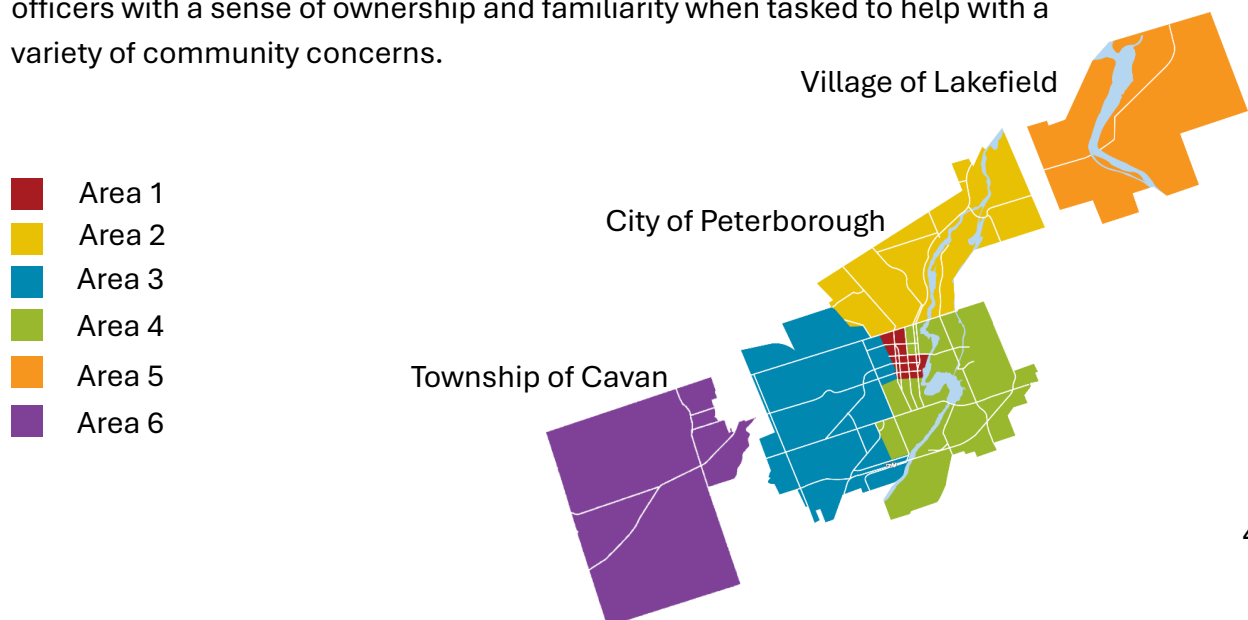
# Operational Services Division

The largest and most visible Division within the Peterborough Police Service (PPS) is Operations. Uniformed officers assigned to this Division are the first responders of the Service. It consists of Community Patrol, Emergency Response Team (ERT), Canine (K9), Remote Piloted Aircraft System (RPAS), Auxiliary Unit, and Chaplain Services. In July 2025, the Operational Support Unit was established within the Operations Division and is overseen by one Staff Sergeant. The Unit is comprised of several specialized teams that support frontline operations and community safety initiatives, including the Mobile Crisis Intervention Team (MCIT), Community Services, Community F.I.R.S.T., Traffic Services, Training Unit, and the Financial Crime Coordinator.

The Operations Division employs a Team Policing approach, fostering collaboration between law enforcement and the community to prevent crime and jointly tackle its resolution.

There are some call types that can now be reported through the on-line reporting system which eliminates the requirement for uniformed officers to attend making it quicker and more convenient way to report minor offences.

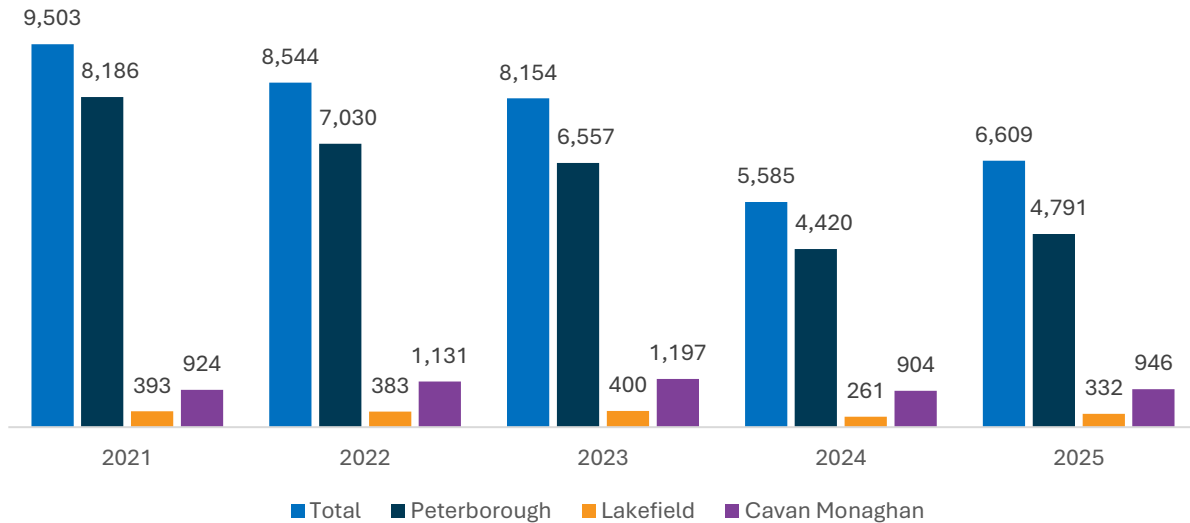
Uniform Patrol is divided into six different areas. Areas 1, 2, 3 and 4 are within the City of Peterborough, Area 5 is the village of Lakefield, and Area 6 is the Township of Cavan Monaghan. A Supervisor is assigned to each Area, and their focus is on team policing, community policing, and problem-oriented policing (POP). The Supervisors coordinate and address any issues that are identified and need attention. Crime prevention and responding to calls for service constitute the primary responsibilities of uniform patrol, which is organized into four platoons. Each platoon comprises one Staff Sergeant, two Sergeants, and between ten and thirteen constables, collectively providing continuous 24/7/365 front-line policing to the communities they serve. Working within the team policing concept, officers are assigned to a specific patrol area. This concept provides officers with a sense of ownership and familiarity when tasked to help with a variety of community concerns.



## Traffic Unit

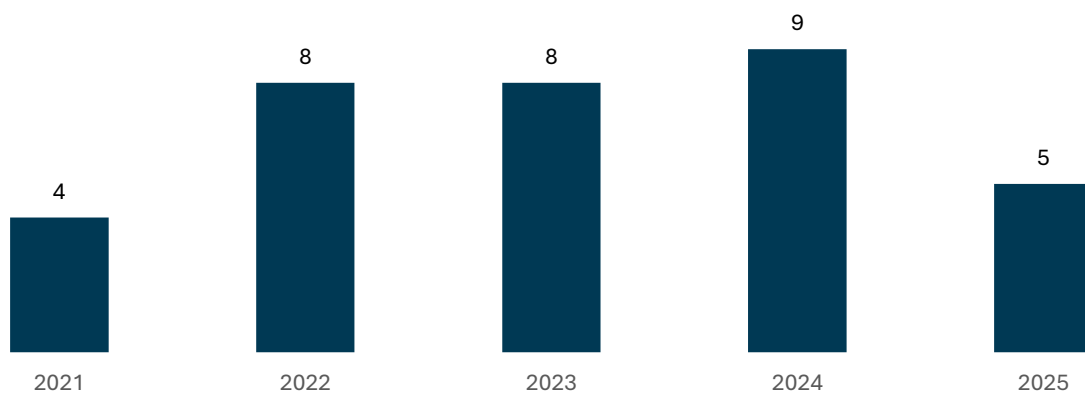
The Traffic Unit is currently comprised of one Sergeant and four Constables. There were 6,609 Provincial Offence Notices (PONs) issued by Officers in 2025. There were 4,791 PONs issued in Peterborough, 332 PONs issued in Lakefield and 946 PONs issued in Cavan Monaghan Township. These PONs were issued by both Traffic Unit Officers as well as frontline police officers.

### Provincial Offence Notices



The Traffic Unit is the primary response to serious motor vehicle collisions that may involve fatal injuries and a scene reconstruction to aid in the investigation. In 2025, there were five vehicle collisions that required scene reconstruction. These investigations take a significant amount of time to complete and require officers with specialized collision reconstruction qualifications.

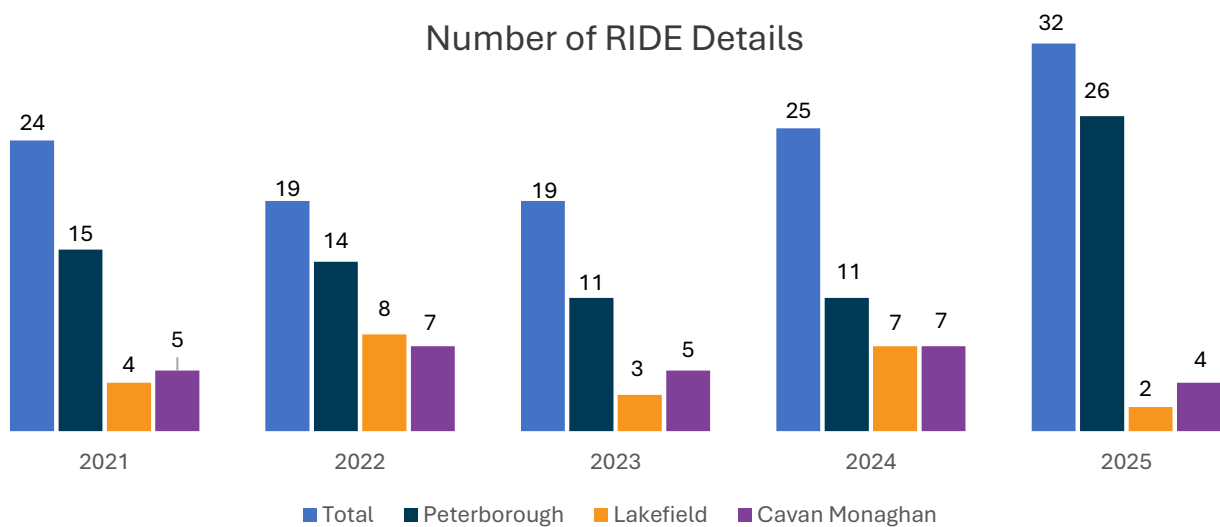
### Traffic Reconstructions



Road safety is an integral part of the Traffic Unit, which includes initiatives to reduce impaired driving. There was a total of 111 impaired driving offences in 2025 of (drug and alcohol).

	2021	2022	2023	2024	2025
Impaired Driving Offences	92	94	93	78	111

Provincial Grants fund the RIDE program, with the Traffic Unit taking the lead on RIDE details. Depicted in the graph below are the number of RIDE details conducted each year and distributed across the areas policed by the Service.



### Mobile Crisis Intervention Team (MCIT)

The Mobile Crisis Intervention Team (MCIT) has been a part of PPS, in various forms, since 2011. In 2025, PPS expanded to three teams. Each team consists of one PPS officer and one Canadian Mental Health (CMHA) worker, or nurse from the Peterborough Regional Health Center (PRHC) working collaboratively to provide specialized support and response services. These teams’ primary responsibility is dealing with calls for service involving individuals experiencing an acute mental health crisis. The presence of the MCIT frees up frontline officers for other high priority calls. The three teams also conduct follow-up after-the-fact with individuals and help those in need to connect with other community agencies for services they require. These teams function as a liaison between CMHA, PRHC and PPS and have helped reduce the officers’ time spent at PRHC with patients waiting to be seen by the Crisis Unit.

In 2025, the MCIT apprehended 400 individuals which is a 39 percent increase from 2024. Although the teams are comprised of police officers and mental health practitioners, only police officers are authorized, by law, to apprehend an individual. Section 17 of the Ontario

*Mental Health Act* provides the actions a police officer can take in these situations. There were 1,155 mental health occurrences in 2025, which is an increase of 22 percent from the previous year. There were 12 mental health diversions in 2025, which was an increase from 3 in 2024. The increase in apprehensions is due to the increase in occurrences and the addition of a third MCIT team in the last quarter.

	2021	2022	2023	2024	2025
Mental Health Occurrences	972	904	1294	944	1155
Apprehensions	160	216	375	287	400
Mental Health Diversions	5	18	12	3	12

### **Community Services**

The Community Services Unit (CSU) operates under the framework of the 4 Pillars – Education, Opportunity, Inclusion, and Functioning Family. In 2025, PPS went from four dedicated Constables to two. This reduction, although unfortunate, was a difficult budgetary decision, and had to be made to increase the number of Mental Health Teams. The Unit is deeply committed to fostering positive relationships with the community’s youth through consistent education, engagement and outreach efforts.

The CSU partners with three School Boards encompassing a total of seven Secondary schools, two Intermediate schools, 26 Elementary schools, one Children’s Montessori, and one Alternative and Continuing Education Centre. Each officer is tasked with maintaining regular contact with approximately 19-20 schools throughout the academic year.

The Unit’s primary objective is to establish and nurture healthy connections between youth and law enforcement. To achieve this, officers conduct educational sessions on subjects such as Illicit Street Drug Awareness, Cyber Bullying, Mental Health Awareness, and Social Media Issues. The programs, including Safety Patrol, and various grade-specific initiatives like KIDS (Grade 6), aim to empower students with essential life skills and knowledge. These educational sessions compliment what is taught by educators and are particularly impactful when communicated from an officer who has practical experience versus theoretical.

In 2025, the CSU responded to a total of 1,158 Calls for Service, compared to 1,580 in 2024, resulting in a decrease of 27 percent and authored 538 reports. The decrease is attributed to the Unit going from 4 officers to 2 officers. The Unit prioritizes utilizing the Extrajudicial Measures Program under the *Youth Criminal Justice Act* whenever suitable, in collaboration with the John Howard Society, to ensure effective and timely interventions.

	2021	2022	2023	2024	2025
Calls for Service	N/A	N/A	1031	1580	1158
Authored Reports	N/A	N/A	261	703	538

The officers are trained and certified in Violence Threat Risk Assessment (VTRA), enabling them to proactively address instances of violent behavior among students. By intervening early, the officers strive to prevent potential escalations of violence and safeguard the well-being of the school community.

Beyond youth engagement, the Unit extends its outreach efforts to local Retirement Residences, Special Olympics, and Early Childhood Education (daycare) facilities. Through tailored presentations, the officers promote safety practices and community awareness among diverse demographics.

During the summer months, the Unit remains active by responding to lower-priority calls and providing Foot Patrol in the downtown core, court security details, and assisting with other necessary assignments such as protests.

### **Community F.I.R.S.T**

The Community F.I.R.S.T. Unit began as a pilot project in January 2024 and has demonstrated significant value to the community. Consisting of four uniformed patrol officers working in pairs, the Unit also receives support from return-to-work officers as needed. Over its pilot year, the Unit demonstrated exceptional effectiveness, achieving a total of 466 arrests and responding to 2,784 calls for service. Their dedication to crime prevention and recovery efforts led to the successful retrieval of \$66,413.20 in stolen property. In 2025, the Unit had a total of 526 arrests and responded to 3,064 calls for service with the retrieval of \$40,506.10 in stolen property. These accomplishments highlight the Unit’s commitment to maintaining public safety, supporting local businesses, and ensuring justice within our community.

The Unit consistently engaged with stakeholders and initiated several proactive measures targeting problem areas and addressing crime trends.

The Community F.I.R.S.T. Unit continues to demonstrate its value through consistent results, proactive crime prevention, high community visibility and collaboration with other Units and external agencies.

## **Training Unit**

The Ministry mandates that officers undergo annual mandatory training in areas such as firearms, carbine rifles, conducted energy weapon (CEW), defensive tactics, expandable baton, OC Aerosol, and scenario-based de-escalation techniques. This ongoing training is vital to maintaining proficiency and upholding the highest standards of knowledge, skills and ability.

Each officer is required to complete Ministry-mandated In-Service Training, which equals a minimum of 40 hours, annually. This training is overseen by a sergeant, ERT sergeant and one constable of the Training Unit, with support from 15 additional officers qualified to train Police Officers, Special Constables, and Auxiliary Officers who do this on a part time basis. In 2025, the total allocated time for In-Service Training exceeded 6,000 hours.

On April 1<sup>st</sup>, 2024, the *Community Safety and Policing Act (CSPA)* came into force. The *Act* has placed more demand on the type of training that police and Special Constables are mandated to complete. O. Reg. 87/24 of the *CSPA* identifies the requirements and timelines for training. Two Special Constables completed this training in 2024. This training course equated to two hundred hours per Special Constable, and 200 hours of instruction and 80 hours of facilitation overseen by the Unit.

The Canadian police Knowledge Network (CPKN) is an e-learning platform that also provides a variety of Module-Based Training Courses that officers can request. Many of these courses are free of charge. In 2025, officers, recruits and civilians completed 26 different courses on-line via CPKN. These courses range in duration, from 20 minutes to 4 hours and are normally completed during regular scheduled hours.

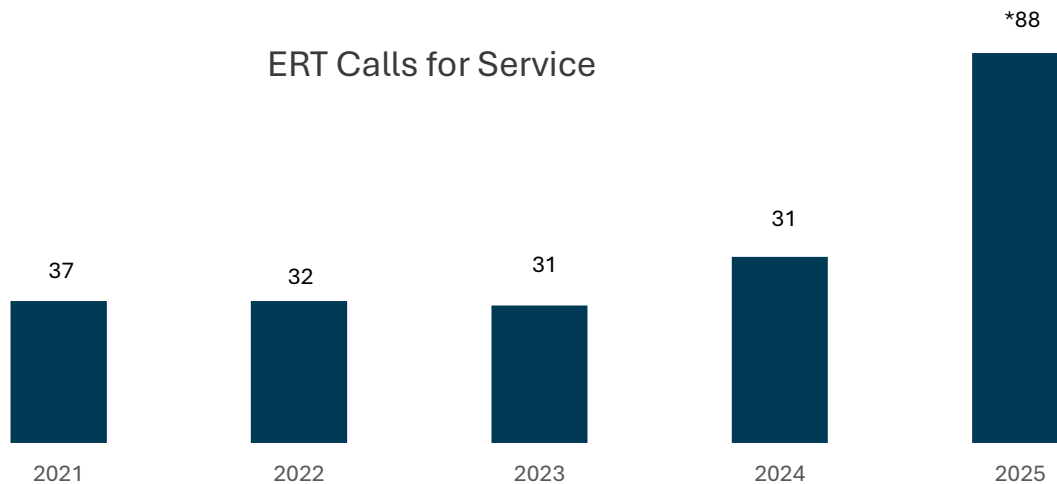
## **Emergency Response (ERT)**

The *CSPA* now formally designates police services to have a tactical response within a reasonable time, ensuring a structured and standardized approach to high-risk operations. In 2024, The Emergency Response Team transitioned from a Containment Team to a Tactical Team. The Emergency Response Team (ERT) had a deployable strength of fourteen members, as well as having six fully trained Tactical Paramedics that perform that duty when required. These six Tactical Paramedics are currently employed by Peterborough County/City Paramedics and provide this assistance outside of their regular Paramedic duties.

All ERT members are assigned to the front line, ensuring a swift and effective response to high-risk incidents. Their deployment enhances the safety and readiness of uniformed officers while providing the community with immediate tactical response. The ERT

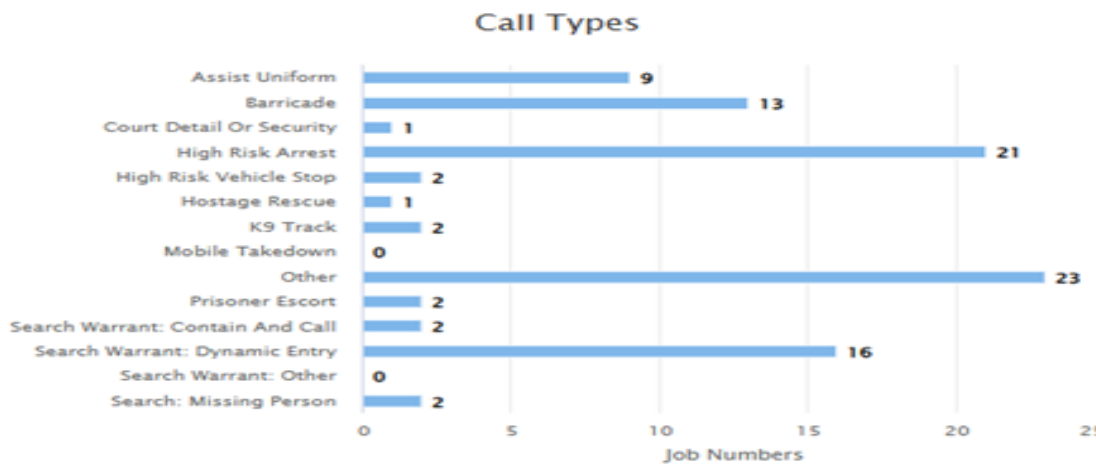
members are also responsible for responding to frontline calls for service to assist the frontline officers.

The team responded to 88 calls for service in 2025. This does not include the non-tactical calls for service that ERT members respond to during patrol. The volume of calls ERT attend have consistently increased over the past number of years. Within these 88 calls the Light Armoured Vehicle (LAV) was utilized on four occasions.



\* This notable rise in call volume reflects enhanced tracking practices that now provide a more accurate representation of the Emergency Response Team’s workload.

The Team was deployed out of PPS jurisdiction on seven occasions to assist other police services, including Kawartha Lakes Police Service, Durham Regional Police Service, and Ontario Provincial Police.



## Canine Unit (K9)

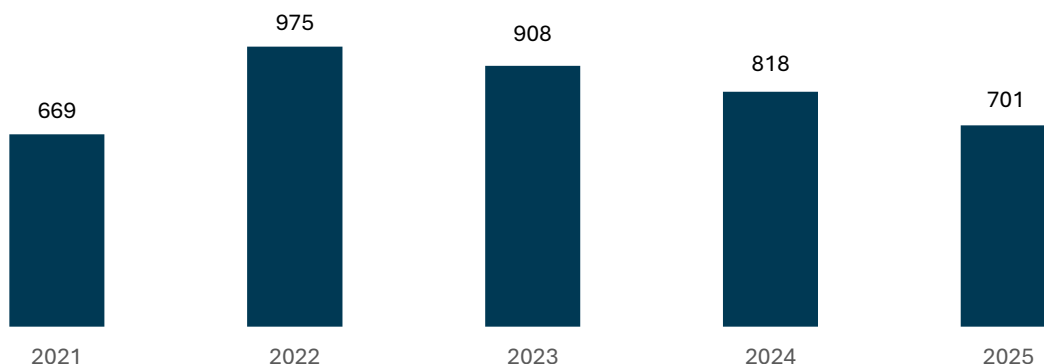
The Canine Unit (K9) provides specialized support in suspect apprehension, search and rescue, drug detection, and firearm detection. K9 is comprised of two dedicated Canine Handlers and three highly trained canines. Two canines are trained in drug detection, while the third canine is trained in firearm detection.

The K9 Unit frequently collaborates with the City of Kawartha Lakes, Cobourg, and Port Hope Police Services, as well as the Ontario Provincial Police (OPP). K9 often assists the Service's ERT and Remotely Piloted Aircraft System (RPAS) operators, providing invaluable assistance.

In 2025, the K9 Unit responded to 701 calls for service, encompassing a range of incidents including firearm and drug related offences.

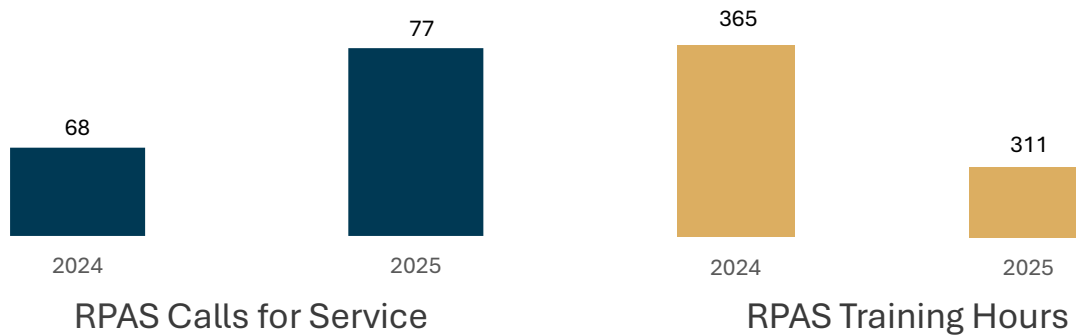
Members of the K9 Unit undergo biannual certification and continuous training mandated by the Ministry. Moreover, the officers and their canines actively engage with various community groups and stakeholders through demonstrations aimed at fostering positive relationships and promoting public awareness of their vital role in law enforcement.

### Canine Calls for Service



## Remote Piloted Aircraft System Unit (RPAS)

The Remote Piloted Aircraft System (RPAS) continues to be a beneficial asset to the Service and its members. The part-time Unit, established in 2021 with a single qualified pilot, has demonstrated steady and sustained growth in its operational capacity. Through continued development and training, its complement has expanded year over year and now consists of five fully qualified pilots. In 2025, the RPAS was used 77 times on a variety of assignments (missing persons, motor vehicle collisions, demonstrations, and public events) and the pilots completed hours of training.



### **Crowd Management**

Established in 2023, the Crowd Management Unit was developed to provide a specialized, coordinated response to large-scale gatherings, including protests, public demonstrations, and major community events. Comprising of 14 highly trained members, the Unit has proven to be an essential operational asset, contributing significantly to public order, risk mitigation, and overall community safety. Its effectiveness has been particularly evident during high-attendance events such as Head of the Trent and St. Patrick’s Day festivities, where its proactive presence and strategic deployment have supported the successful and safe execution of these large-scale celebrations.

### **Uniform Financial Crime Coordinator**

With the increase in frauds and the growing complexity of cryptocurrency-related crimes, the Uniform Financial Crimes Coordinator position was launched as a pilot project on October 1<sup>st</sup>, 2024. This initiative aims to enhance coordination with other police services, financial institutions, and customer service within our community to combat financial crimes more effectively.

In 2025, the Coordinator authored and was granted 78 Production Orders and was involved in 377 calls for service. Total reported financial losses investigated were \$4,795,457.73. A total of 25 people have been charged criminally.

Four notable successes of the Uniform Financial Crime Coordinator:

An Intercepted E-Transfer Scam initiated by a West African Transnational Organized Crime Group targeting a retired community member. This group utilized a suspect located in Canada to successfully laundered funds illicitly obtained from the victim and transfer them to an overseas bank account. The suspect was identified, arrested and charged and is currently awaiting trial.

A Multi-Jurisdictional Online Cybercrime Scam where an elderly victim was targeted by an Asian Organized Crime group. In partnership with the OPP, suspects in Waterloo and British Columbia were identified and charged. The suspect from BC was later implicated and arrested in committing Grandparent frauds in Upstate New York, USA.

A Fake Government Grant Scam initiated by a West African Transnational Organized Crime Group that targeted a local vulnerable senior. This group utilized a suspect who was located in Canada to successfully laundered funds illicitly obtained from the victim and transfer them to an overseas bank account. Through cooperation with Edmonton Police a suspect located in Canada was identified arrested and charged and is currently awaiting trial.

A local telecom company was impersonated in a fraud targeting an elderly Peterborough resident. Through this impersonation it is believed that a group operating out of East Asia gained remote access to the elderly victim's computer. Through this remote access an illicit e-transfer was sent from the victim to a suspect in the GTA. This suspect then attempted to the launder these funds by facilitating their transfer to the group in East Asia.

### **Auxiliary Unit**

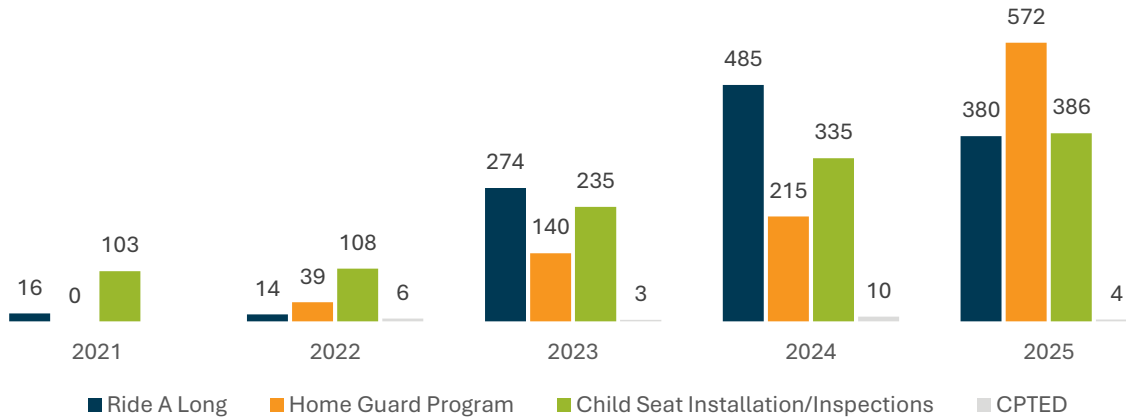
The Auxiliary Unit is entirely comprised of volunteers and is overseen by a Sergeant and the Inspector of Operations. The Unit consists of one Auxiliary Inspector, three Auxiliary Staff Sergeants, three Auxiliary Sergeants and 19 Auxiliary Constables. There are currently five vacant positions in the Unit.

The members of the Auxiliary Unit are a vital part of the service provided to the City of Peterborough, Village of Lakefield, and Township of Cavan Monaghan. Established in 1999, the Auxiliary Unit will celebrate its 26<sup>th</sup> year in 2025.

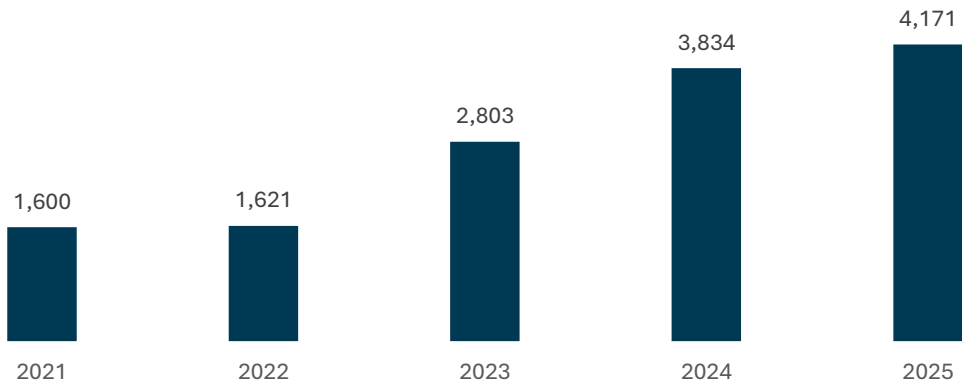
There were three resignations, one retirement, seven new officers, and four promotions in 2025. Members are active and assigned to the Auxiliary platoon rosters performing all duties associated with the unit.

The Auxiliary Unit fulfills several roles within the Service with the uniform officer ride-a-longs, Home Guard Inspections, Child Seat Installation, large events, parades, and Inspection and Crime Prevention Through Environmental Design (CPTED).

## Auxiliary Unit Statistics



## Volunteer Hours



## Chaplain

The Chaplain continues to play an important role within the Service. The current Chaplain began his role in 2021. The Chaplain participates in weekly ride-a-longs and recruitment ceremonies, providing support and spiritual guidance to staff members throughout their training and field experiences. The PPS Chaplain is also part of the Peer-to-Peer group to provide spiritual support to all members of the Service.

## Investigative Services Division

The Investigative Services Division is comprised of 45 members, which includes one Inspector, one Staff Sergeant, four Sergeants, 31 Detective Constables and eight civilians.

All members of Investigative Services provide support to frontline patrol officers by taking over or assisting with investigations that require significant follow up and attention, as well as investigations that require a specific knowledge, skills, and abilities. The Investigators

and support personnel meet requirements mandated through the *Community Safety and Policing Act* or identified community needs.

The Investigative Services Division is comprised of:

- Affiant
- Crime Stoppers
- Crime Analysis Unit
- Domestic and Elder Abuse Unit
- Drug Unit
- Electronic Crimes Unit
- Forensic Identification
- Fraud Investigator
- High Risk Unit
- Human Trafficking Unit
- Intelligence Unit
- Internet Child Exploitation Unit
- Major Crime Unit
- Sexual Offences Unit
- Street Crime Unit
- Technical Support Unit
- Victim Services Unit

### **Affiant**

The Affiant is a Detective Constable who acts as an assigned warrant writer for major cases, responsible for authoring search warrants, production orders and other documents related to Judicially authorized searches. The warrants assigned to the Affiant are often those that are complex in nature to assist both the Investigative Services and the Operations Divisions. This position is a resource to colleagues, providing advice and guidance on the creation, and completion of Search Warrants. In 2025, the Affiant authored 98 search warrants and assisted in the review of an additional 30 warrants authored by other officers. The Affiant assisted with the training courses on four separate occasions throughout the year, including a weeklong search expert symposium.

### **Crime Analysis Unit**

There are three Crime Analysts in the Investigative Services Division. The Unit includes one full-time dedicated Crime Analyst, a Crime Analyst who works in partnership with the Ontario Provincial Police Anti-Human Trafficking Division's Intelligence-Led Joint Forces Strategy (IJFS), and an Analyst who works collaboratively with the Ministry of the Solicitor General to support data analytics pilot projects. While each Analyst has shared responsibilities within the broader analytical function of the Service, their roles also include unique duties tied to their specialized partnerships and operational focus.

Crime Analysts create team reports for uniform members to identify and recognize areas with higher crime rates. Changes in technology required more involvement from the Analysts to organize information in a format that is presentable and usable by investigators.

In 2025, the full-time dedicated Crime Analyst received a total of 59 in-service requests, along with 21 external police service requests. These in-service requests included analytical support for 12 major investigations, completed in close collaboration with Detective Constables within the Investigative Services Division. Beyond responding to specific requests, the Crime Analyst also works closely with several specialized units, including Community F.I.R.S.T. and MCIT, to proactively track and visualize unit workload and productivity through internally housed dashboards. These dashboards provide Senior Administrators with a clear and accurate view of the work conducted by these specialized units.

In partnership with the Ministry of the Solicitor General, their funded Crime Analyst contributed to two strategic initiatives that support community expectations and provincial priorities. The first is the development of a Use of Force Dashboard designed to improve decision making, enhance officer training, and strengthen transparency in policing. The second focuses on Home Invasion Research, aimed at establishing a consistent provincial definition and a standardized reporting framework to improve data accuracy and public communication regarding these high-profile incidents. Alongside this provincial work, the Analyst also supports the Peterborough Police Service through operational and administrative reporting, including Crime Hot Spot Mapping, Calls for Service Analysis, Officer Area Presentations and Human Resource Dashboarding.

## **Crime Stoppers**

Peterborough Northumberland Crime Stoppers is a community-based program that brings local citizens, the media, and the police together in partnership to solve crime. This is accomplished by offering cash rewards and guaranteeing anonymity to those who give information leading to the arrest of or laying of charges against criminal offenders.

Crime Stoppers is run by two police coordinators - one from the Peterborough Police Service and one from Ontario Provincial Police. The program is governed by a volunteer Board of Directors comprised of ten citizens from the Peterborough-Northumberland community.

Web-based tips continue to account for the majority of tips received. In 2025, close to 90 percent of tips received were web-based. Web-based tips are handled the same way as phone tips and anonymity is still our highest priority. In 2025, the Peterborough Northumberland Crime Stoppers paid out \$4,350 in Tip reward money.

	2021	2022	2023	2024	2025	Since 1987
Tips Received	901	696	720	950	942	44,637
Arrests	42	22	28	91	15	3,799
Charges	92	53	58	120	59	10,128
Cases Cleared	25	19	21	34	11	4,566
Property Seized	\$176,600	\$172,605	\$132,230	\$217,700	79,500.00	\$6,286,524
Drugs Seized	\$8,418,894	\$780,000	\$520,000	\$1,860,500	\$271,000	\$190,659,327

### **Fundraising**

In 2025, \$88,500 was raised through the annual golf classic, car raffle, telemarketing fundraiser and court awards.

### **Raising Awareness**

In 2025, the coordinators continued strengthening and re-establishing key partnerships with local radio and television stations (CHEX TV) to enhance community outreach and public engagement.

In Peterborough, Peterborough Northumberland Crime Stoppers further developed its relationship with radio stations the likes of Oldies 96.7 and FREQ 90.5. Co-Coordinator conduct weekly recordings with Oldies 96.7 FM focusing on crime prevention initiatives and unsolved cases. These segments are broadcast widely on the airwaves and shared across social media platforms to generate public awareness, interest, and conversation.

Additionally, they engaged with online social media to amplify their digital outreach. By sharing and reposting Crime Stoppers content to their audience of more than 100,000 followers, they significantly expanded their reach, increased community awareness, and encouraged greater public engagement with the program.

### **Donations To Community**

Peterborough Northumberland Crime Stoppers donated \$9,400 to various community organizations and causes in 2025. In 2025, the Peterborough Northumberland Crime Stoppers committed to a yearly donation for the Peterborough Police Service Facility Dog Program, permitting this program to transition to the implementation of a new facility dog,

Tilly. This program is integral to supporting victims of crime and reiterates Crime Stoppers commitment to supporting the criminal justice process.

### **Intelligence and Drug Unit**

The Criminal Intelligence and Drug Enforcement Unit consists of two Intelligence Officers, four Drug Investigators and one Sergeant.

#### **Intelligence Unit**

In 2025, the City of Peterborough continued to be negatively impacted by offenders from across the province.

Throughout 2025, Officers in the Intelligence Unit conducted internally driven operations for various investigations including assisting in Homicide and Attempt Homicide investigations. One of the intelligence officers is assigned as the Hate Bias Crime Coordinator for the service, while the second intelligence officers maintain files on Organized Crime, including Outlaw Motorcycle Gangs.

#### **Hate Bias Investigations**

In 2025, Peterborough Police Services saw a 28 percent increase over 2024 in total Hate/Bias related investigations.

	2021	2022	2023	2024	2025
Total Reports	31	33	67	46	59
Hate/Bias Crimes	18	19	49	27	33
Hate/Bias Incidents	13	14	18	19	26

\*a hate/bias incident is a non-criminal incident that does not meet the criteria for a criminal offense, a hate/bias crime meets the criteria for a criminal offense.

#### **Asset Forfeiture Unit (AFU)**

The member assigned to this function, as a secondary role, provides expertise in relation to proceeds of crime and offence-related property investigations. The AFU mandate includes identification, seizure and forfeiture of offence-related property and proceeds of crime related to the commission of designated offences. The Peterborough Police Service AFU Officer is also tasked with assisting the Peterborough County OPP Provincial AFU (PFAU) with their caseload. In 2025, the AFU member was part of the Drug Unit as his primary role.

In 2025, The AFU duties were mainly performed for Peterborough investigations, including:

**Project TRAINER** - a multi-jurisdictional project involving the sale and trafficking of controlled substances. Four Production Orders for banking records were authored to assist with this investigation.

**Project CRIMSON** – this investigation continued from 2024 into 2025. AFU assisted the OPP with this investigation by completing GRID searches and FINTRAC to assist the affiant with their Production Order preparation for the subjects of this investigation. The final results of the investigation are still to be determined.

**Project STRIKEOUT** – PPS AFU and the OPP PAFU worked together on a money laundering investigation.

	2021	2022	2023	2024	2025
PPS Files	17	10	9	12	11
OPP Files	1	1	3	1	2
Vehicles Seized	6	4	5	4	0
Management Orders/C.A.M.P	3	2	5	2	0
Notice of Illicit Activity Forms	8	5	3	0	0
Currency Reconciled (CAD)	\$327,171.90	\$115,785.00	\$137,315.80	\$220,876.35	\$64,853.85
Currency Forfeited (CAD)	\$73,394.00	\$87,353.00	\$178,155.64	\$93,365.50	\$95,327.00
Provincial Takedowns	2	3	0	1	1
PAFU Intakes Submitted	18	7	8	10	8

\*Reconciled means money that AFU has been tasked to count and record. Not all reconciled moneys will end up forfeited. Forfeited money is money that the court has issued a forfeiture order for.

## Drug Unit

In 2025, there were 219 criminal investigations specific to drugs, reported to, or generated by, the Peterborough Police Service. 104 incidents were cleared by charge, ten of these were not solved, one closed due to having insufficient evidence to proceed, three were solved as not criminal in nature, and one hundred and one were cleared through departmental discretion. This remained relatively close to 2024 and can be attributed to the Safer Public Spaces initiative and open-air enforcement in the downtown core.

The Intelligence and Drug Unit made 20 arrests in 2025 resulting from lengthy investigations or street level trafficking observations.

In 2025, cocaine, fentanyl and methamphetamine represented the largest quantity of drugs seized by the Drug Unit. Hydromorphone pills continue to be seized during investigations

and are often associated to those individuals who are dependent on the local methadone clinic programs.

One of the investigative highlights for the Drug Unit included a street level drug investigation led to the seizure of over a kilogram of cocaine and fentanyl from a single drug trafficker.

Throughout 2025, drug and intelligence investigators assisted many Units within the Investigative Services Division which included targeted shooting incidents, human trafficking and homicides to highlight a few.

**Drug Unit Statistics:**

	2021	2022	2023	2024	2025
Arrests	60	25	34	18	20
Cocaine Seized	3056.5g	1456 g	9755g	1724.8g	3224g
Fentanyl Seized	189g	2398 g	718.2g	518.36g	1321.6g
Cannabis Seized	-----	-----	-----	-----	-----
Dilaudid	N/A	N/A	N/A	6131 pills	423g (bulk) Plus 770 pills
Hashish Seized	-----	1200 g	-----	-----	-----
Heroin				1048g	-----
Crystal Methamphetamine	181.4g	548.9 g	7000g	2439.76g	1112.1g
Canadian Currency	\$60,383	\$220,562	\$52,111.25	\$131,276	\$55,019.75
Weapons Seized	1	5 handguns 5 long guns	2 handguns 1 long gun	3 handguns 13 long guns	2 handguns 1 long gun

**Electronic Crime Unit**

The Electronic Crime Unit (ECU) has two members: one Detective Constable and one Special Constable. These members conduct cellular phone, computer extractions and analysis of data, along with advanced acquisitions, data recovery, cell phone and board repair and structured query language analysis. The ability to extract data from electronic devices is required in an increasing number of investigations. Electronic devices and media factor into many investigations.

	2021	2022	2023	2024	2025
ECU Investigations	102	117	114	171	203
Devices Examined*	335	454	390	474	601
Terabytes of Data	48	138	109	146	193

\*Devices include cell phone, hard drives, computers, thumb drives, laptops etc. (any type of device that can store an electronic file)

\*\* For reference, one terabyte of data is equal to approx. 250,000 high resolution photographs or 250 movies

Significant investigations in which the ECU provided assistance in 2025 includes:

- 20 Child Sex Abuse Material Investigations
- 5 Homicide Investigations
- 1 Attempt Murder Investigation

### Forensic Identification Services

Forensic Identification Services (FIS) consists of one Sergeant and three Detective Constables. Officers work with all members of the Service whether it is through crime scene examination, evidence examination or educating members on best practices for crime scene management and/or evidence collection. FIS also oversees the training and function of 31 Scenes of Crime Officers (SOCO) Service-wide as of the end of 2025. Scenes of Crime Officers are frontline officers who have undergone training to assist in collection and preservation of evidence at scenes that are not complex in nature.

The following table illustrates the calls for service that members of FIS were involved with, as well as criminal identifications made either through fingerprints or DNA.

	2021	2022	2023	2024	2025
Homicide, Aggravated Assault, Sexual Offences etc.	25	62	55	38	19
Arson	--	--	--	7	6
Stolen Vehicles, Break & Enter, Mischief etc.	171	353	348	145	92
Sudden Deaths	66	77	77	90	73
Fingerprint Identifications Criminal Only	35	58	49	99	51
CFS Submissions	130	111	88	132	111
DNA Hits	60	46	33	52	50
Firearm Analysis Investigations	25	14	14	24	16

## **Post Secondary Education Partnerships**

In 2025, FIS supported a Trent University undergraduate placement student. The role of FIS during these placements represents the services commitment to fostering community relationships and facilitating an educational partnership.

## **Assist Other Police Service**

- The Peterborough Police Service FIS Unit trained two Cobourg Special Constables as Scene of Crime Officers in 2025.
- FIS assisted Niagara Regional Police Service with documenting and seizing homicide suspect clothing after their arrest in Peterborough.

## **Automated Fingerprint Identification System (AFIS)**

The AFIS machine and database is a system consisting of a computer database of fingerprint records, enables police to search and compare fingerprints to compare them to identify known or unknown prints. AFIS continues to be an indispensable tool for members of the PPS and has assisted in identifying people of interest in several criminal matters as well as providing timely identification of deceased individuals.

## **Scenes of Crime Officer Program (SOCO)**

The Police Service currently has 31 members assigned as SOCO officers, 15 of those are currently assigned to frontline patrol. SOCO Officers provide support for members of FIS as they can conduct field examinations and photography of break & enter scenes, thefts, and assaults. In 2025, the FIS unit facilitated a new SOCO officer Course which trained four new SOCO deployable officers to revive the complement that had depleted due to attrition. SOCO refresher training was established in 2025. Trending issues and techniques were reviewed in an attempt to foster more efficient and accurate SOCO products that support frontline investigations.

SOCO Officers responded to 155 calls for service, a decrease from 200 in 2024.

## **Major Crime**

The Major Crime Unit has 11 police officers consisting of one Sergeant and 10 Detective Constables. Of the 10 Detective Constables, three are assigned to the Major Crime Unit, four are assigned to the Sexual Offences Unit, two are assigned to the Internet Child Exploitation Unit, and one is assigned to Intimate Partner Violence (IPV) and Elder Abuse investigations (EA).

## 2025 Investigative Highlights

In 2025, the Major Crime Unit investigated four homicides.

- Homicide – assault – the victim was assaulted by numerous individuals and as a result, died of his injuries. Four individuals were arrested; one charged with manslaughter, one charged with manslaughter and aggravated assault, and two charged with manslaughter and assault causing bodily harm.
- Homicide – stabbing – the victim was involved in a dispute with several parties and died of his injuries. Three individuals were arrested, including two youths; the adult was charged with manslaughter, one youth charged with manslaughter and two counts of accessory after the fact, and the other youth was charged with two counts of accessory after the fact.
- Homicide – assault – the victim was located deceased by family members. This incident resulted in the accused being charged with second degree murder and indignity to a dead body.
- Homicide – shooting – a male was the victim of a firearm related homicide. The victim and accused parties were known to each other and all involved in the illicit drug trade. This incident resulted in two individuals being charged with second degree murder and one individual being charged with accessory after the fact.

The Major Crime Unit investigated and cleared one attempt murder incident.

- Attempt murder (IPV) – stabbing – the victim and the accused were previously in an intimate relationship. The victim was stabbed by the accused during a physical altercation. The accused was also injured. This incident resulted in charges of attempt murder, aggravated assault, assault causing bodily harm, uttering threats and failing to comply with release order.

There were four aggravated assaults investigated by Investigative Services in 2025. Notable highlights of these are as follows:

- Aggravated assault – stabbing – the victim and the accused engaged in a verbal altercation that escalated to the victim being attacked with an axe. As a result of the investigation, charges of aggravated assault and failing to comply with release order, were laid.

- Aggravated assault – assault – the victim and the accused were known to each other. The victim was assaulted on numerous occasions, one of which resulted in serious injury. As a result of the investigation, charges of aggravated assault and forcible confinement were laid.
- Aggravated assault – stabbing – the victim and accused were known to each other. The victim and the accused engaged in a physical altercation, resulting in the victim being was laid.
- Aggravated assault – assault – the victim allowed the accused to stay in their residence. The victim wanted the accused to leave, which led to the accused severely assaulting the victim. As a result of the investigation, charges of aggravated assault, assault causing bodily harm and three counts of failing to comply with probation, were laid.

### **Sexual Assaults**

Investigative Services investigated 50 sexual assault incidents. The following is an example of an investigation that was of high interest to the community:

- Criminal Harassment/Voyeurism/Possession of Child Sexual Abuse Material(CSAM) – The Sexual Offence Unit spearheaded an investigation that started with an unknown male following a teenage female and her mother in a retail store. The suspect was identified and arrested. During the search of the suspects cellular device, CSAEM images were discovered, along with several voyeuristic photographs and videos. As a result of the investigation, charges of criminal harassment, possession of CSAEM, indecent acts x 5 and voyeurism x 9 were laid.

### **Internet Child Exploitation (ICE)**

In 2025, the ICE unit consisted of two investigators. The Unit completed 33 Judicial Authorizations, four residential search warrants, and four offenders were arrested in relations to Child Sexual Abuse Material.

### **Serial Predator Crime Investigations Notification**

The Serial Predator Crime Investigator Coordinator (SPCIC) is notified of any linked major cases with unknown offender(s). Serial in nature is defined as involving an individual who has committed two or more crimes before being arrested. In 2025, the Peterborough Police Service notified the Provincial Serial Predator Crime Investigator of one major case.

## Violent Crime Linkage Analysis System (ViCLAS)

ViCLAS is a Provincial software system managed by the OPP to analyze violent crime in an attempt to identify individuals who may be responsible for multiple crimes. There was a total of 123 ViCLAS submissions completed in 2025, by the Peterborough Police Service.

### Street Crime Unit, High-Risk(HRU) and Human Trafficking Units

The Street Crime, High-Risk, and Human Trafficking Units are comprised of one sergeant, two Street Crime Investigators, three High-Risk investigators, and two Human Trafficking investigators. In addition to their daily duties, each of these units assists in major crime investigations when the need arises. This includes assistance with homicide and attempt homicide investigations.

#### Street Crime Unit

The Street Crime Unit is comprised of two Detective Constables. The Street Crime Unit's main responsibility is investigations related to robberies, Break and Enters, thefts including theft from vehicles as well as stolen vehicles.

#### Robberies (theft with violence)

	2021	2022	2023	2024	2025
Total Robberies	56	64	68	62	37

Between 2024 and 2025 there was a 40 percent decrease in robberies.

#### Break & Enter

	2021	2022	2023	2024	2025
Total Break & Enters	368	362	277	329	266
Business	166	142	94	111	91
Residential	184	189	145	188	134
Other	18	31	38	30	30

From 2024 to 2025 there was a 23 percent decrease in break & enter incidents.

#### Theft of Vehicles

	2021	2022	2023	2024	2025
Total Theft of Vehicles	97	147	143	105	126
Automobiles	44	56	58	49	75
Trucks	12	27	16	13	11
Motorcycles	31	57	57	10	25
Other	10	7	12	33	14

From 2025 to 2026 there was a 19 percent increase in thefts of vehicles.

## Thefts from Motor Vehicles

	2021	2022	2023	2024	2025
Total Theft from Vehicles	658	732	447	566	480

From 2024 to 2025 there was a 23.3 percent decrease in theft from motor vehicles.

## Repeat Offender Parole Enforcement (ROPE) Squad Secondment

The Peterborough Police Service currently has one member of Investigative Services seconded to the Provincial Repeat Offender Parole Enforcement Squad. The ROPE squad is a partnership that directly impacts public safety within our jurisdiction. The ROPE squad was established in 2002 and is committed to the apprehension of high-risk repeat offenders. This multi-agency operation includes officers from nineteen police services. Members of ROPE are mandated to locate and apprehend parolees unlawfully at large in the Province of Ontario, and to locate and apprehend anyone who escapes from secure custody, leaves non-secure custody or becomes wanted by violating bail, or release orders, and is a high risk and a danger to public safety.

The ROPE Squad also assists various police services in proactive policing and the apprehension of high-risk repeat offenders, as well as contributing to the achievement of the overall mission of preventing crime and enforcing laws, as mandated by Ontario's Community Safety and Policing Act (CSPA).

## Human Trafficking

The Human Trafficking Unit (HT) is comprised of two Detective Constables with one being linked to the Intelligence-led Forces Strategy (IJFS). The HT Unit maintains relationships with local hotel staff members and follows up human trafficking information generated by uniform members and community contacts. The HT Detectives also liaise with drug investigators to identify investigations that are commonly linked between the two units.

Throughout 2025, members of the Human Trafficking Unit participated in 12 Human Trafficking investigations with the Provincial Anti-Human Trafficking (IJFS). One of our HT Investigators is currently the file coordinator for an ongoing provincial project.

The Street Crime/High Risk/Human Trafficking Units collaborated closely with each other and combined resources on investigations. 2025 saw each Unit identify trends within their respective areas and worked together to solve several cases. The following investigations were highlighted and examples of this:

- **Major Case Investigation** – Follow-up investigation and arrest of Homicide suspects from the Greater Toronto Area. Additional charges for Controlled Drugs and Substances Act offences relating to the seizure of Cocaine and Fentanyl.
- **Major Case Investigation** – stolen vehicle and firearms investigation. Arrest of male and recovery of the stolen vehicle, transported from Niagara. Follow-up with Chief Firearms Office and victim to determine missing firearms as victim in possession of several hundred firearms.
- **Drug Investigations** – Completed two CDSA Search Warrants resulting in the arrest of 17 individuals and the seizure of cocaine/fentanyl.
- **Major Case Investigation** – Assisted Toronto Police Service with kidnapping investigation where the suspect was located and arrested in coordination with the Emergency Response Team. The female was safely located by Peterborough Police officers. This investigation was both weapons and Human Trafficking related.
- **Human Trafficking Investigation** – Identified three victims of human trafficking linked to a residence in Peterborough. Investigation identified two suspects also involved in drug trafficking. Numerous warrants were executed resulting in charges and seizure of controlled substances, currency, and two firearms.
- **Street Crime Project/Investigation** – Project initiated by Street Crime following stolen vehicles and equipment in the Peterborough area. Multijurisdictional investigation that led to the arrest of the suspect and recovery of several hundred thousand dollars of property.

### **Victim Services Unit (VSU)**

The Victim Services Unit is comprised of two civilian coordinators who are both registered social workers. These two coordinators are the primary and secondary handlers of the Facility Dog. Between the two staff members, Victim Services is represented on six different professional committees. The Victim Services Unit (VSU) provides trauma-informed and comprehensive support to individuals and families navigating the aftermath of crime, trauma, and tragic circumstances.

### Five-year overview of activities of the Victim Services Unit:

	2021	2022	2023	2024	2025
Incident Review	2612	2414	2252	2306	1700
Victim Impact Statements	183	228	125	87	75
Court Accompaniment	46	62	62	51	54
Office Meetings	203	104	99	159	137
Facility Dog Used*	50	68	81	53	56
On Scene Victim Services	16	16	18	12	8

\*Video statements with a victim or witness, attended on scene with police, supported police members, EMS and PRHC personnel during critical incident debriefs, and provided court support

In 2025, Victim Services delivered 25 Professional presentations, internally to PPS Members, and externally in the Community.

In 2025, both Victim Services Coordinators attended the Exploring and Implementing Trauma-Informed Policing Symposium hosted by the Community Safety Knowledge Alliance (CSKA) and Canadian Police Knowledge Network (CPKN).

Facility Dog Pixie was formally retired in June 2025. Successor Facility Dog Tilly joined the Victim Services Unit in October 2025, and both Victim Services Coordinators attended National Service Dogs in Kitchener, Ontario, to complete Facility Dog Handler Certification.

### Ongoing Training for Investigators

As a result of mandated legislative and case law requirements, training continues to be a priority within the Investigative Services Division to ensure members have relevant knowledge, skills, and abilities. In 2025, Investigative Services Staff attended, either in person or virtually, 87 courses, workshops, seminars, or conferences at a total cost of \$102,917 a 9 percent increase from \$94,336 in 2024. The *Community Safety and Policing Act* requires senior investigators to have specific mandatory training to complete their roles, which accounts for increased training costs.

A small percentage of crimes are committed in our contracted communities, Cavan-Monaghan and Lakefield. Cavan-Monaghan Township had 198 criminal offenses reported in 2025, a 29 percent increase from the 154 reported in 2024. The Village of Lakefield had 107 reported crimes in 2025, a decrease from the 70 criminal offenses reported in 2024.

Criminal offences reported in 2025 increased 5 percent from 8,865 offences in 2024 to 9,300 offences in 2025. Various criminal occurrences that are investigated by the Peterborough Police Service, throughout the 5-year period of 2021-2025, are captured in the below chart.

### 2025 Year End Statistics

	2021	2022	2023	2024	2025	+/-% 2024/2025
<b>Reported Crimes</b>	<b>5777</b>	<b>6554</b>	<b>7394</b>	<b>8865</b>	<b>9300</b>	<b>5%</b>

Crime	2021	2022	2023	2024	2025	+/-% 2024/2025
Homicide	2	5	5	2	4	150%
Attempt Murder	3	1	2	7	1	-86%
Robbery	56	64	72	62	37	-14%
Break & Enter	368	362	277	329	266	-19%
Theft of Vehicles	97	147	143	104	126	21%
Thefts	1793	2121	2146	2847	2874	1%
Frauds	489	632	729	654	637	-3%
Offensive Weapons	80	57	83	99	76	-23%
Drugs	88	50	152	207	289	5%
Sex Offences	185	170	162	274	204	-26%
Assaults	554	550	632	783	685	-13%
Other Criminal Code	2059	2491	3052	3357	4101	+15%

## 9-1-1 Communications

The Peterborough Police Communication Services Division is the Primary Public Safety Answering Point (PPSAP) for all residents of Peterborough as well as the Village of Lakefield and the Township of Cavan Monaghan. Communication staff are responsible for answering all 9-1-1 calls, prioritizing emergency calls, dispatching, and down streaming 9-1-1 calls for Ambulance and Fire to our emergency partners and operates 24/7/365. The 9-1-1 Communication Services Division plays a crucial role in public safety by ensuring that emergency communications operate effectively and efficiently. The Division adheres to the operational mandates set forth by the *Community Safety and Policing Act (CSPA)*, ensuring that all protocols are followed and community safety is prioritized.

## **9-1-1 Communications Services Division**

The 9-1-1 Communication Services Division is staffed with a Communications Manager, 9-1-1 Coordinator, 4 Communications Supervisors, 12 Full-time Communicators and 4 part-time Communicators. The Communications staff are assigned to a platoon following the same four-platoon system as frontline Officers.

The Communication Services Division handle administrative phone lines during evenings, weekends, and holidays. Communicators are responsible for conducting local background checks of individuals and addresses involved in calls for service using various computer databases, while continuously monitoring active incidents and maintaining direct communication with Officers.

This Division plays a critical role in safeguarding both emergency responders and the community. Staff track real-time information and Officer activity using multiple computer programs and monitoring systems simultaneously all while maintaining accuracy and attention to detail. The Division also oversees police radio operations through a P25 encrypted radio network, ensuring clear and reliable communication with Officers in the field.

## **9-1-1 Operations**

The Peterborough Police 9-1-1 Communications Centre received a total of 43,394 9-1-1 calls, including 1,071 from the Village of Lakefield and 3,105 from the Township of Cavan Monaghan in 2025.

The 9-1-1 Communications Centre also received 4,214 'no answer' 911 calls. These are calls in which the caller hangs up when a Dispatcher answers the line. It is a requirement of Communication Centre staff to call back every 'no answer' call and ensure the callers' wellbeing and dispatch emergency services if required.

In 2025, Communications Staff answered 87,268 administrative calls in addition to the 9-1-1 calls which resulted in 34,985 calls for service.

To comply with National Emergency Number Association (NENA) standards, Communication staff are required to answer 90% of all 9-1-1 calls within 15 seconds and 95% within 20 seconds. In 2025, the average for the Service was 96.6 percent answered within 15 seconds, and 98.5 percent answered within 20 seconds, which exceeds the standard.

On July 17<sup>th</sup>, 2025, Peterborough Police Service transitioned to NG9-1-1 and was one of the first in Ontario to successfully transition well ahead of the March 2027 deadline. The upgrade gives Dispatchers faster and more accurate information about a 9-1-1 caller's location and phone number. The upgrade's enhanced features also include:

- Stronger security, with enhanced cybersecurity measures to reduce the risk of downtime.
- Greater network reliability, with added backup capabilities for seamless recovery.
- Future-ready multimedia features enabling real-time text and live emergency video calls.

The process for calling 9-1-1 remains the same. Residents calling 9-1-1 in an emergency will be directed to the appropriate emergency service, police, fire or ambulance. The transition to NG9-1-1 will facilitate the ability for callers to text, to 9-1-1 and send photos and videos; however, that remains several years away.

### Five Year 9-1-1 Statistical Comparisons

9-1-1 call statistics show a 1.7 percent increase from the previous year.

	2021	2022	2023	2024	2025
Peterborough	33,371	35,425	35,808	37,779	39,218
Lakefield	894	1,415	1,568	1,304	1,071
Cavan-Monaghan	3,478	5,103	5,547	3,554	3,105
<b>Total</b>	<b>38,743</b>	<b>41,943</b>	<b>42,923</b>	<b>42,637</b>	<b>43,394</b>

As the Primary Public Safety Answering Point (PPSAP), 9-1-1 calls are received by a Communicator who determines whether Police, Fire, or Ambulance services are required and routes the call accordingly. Police-related calls are managed by the Peterborough Police Service, while Fire and Ambulance calls are transferred to their respective Dispatch Centres.

Police are frequently requested to attend incidents initially directed to Fire or Ambulance, particularly during multi-agency responses such as motor vehicle collisions, structure fires requiring traffic control or situations involving First Responder safety. Although these calls may not involve a criminal offence, police attendance supports scene management and overall public safety.

The table below represents the distribution of calls directed to the three emergency service providers.

### 9-1-1 Call Handling Report

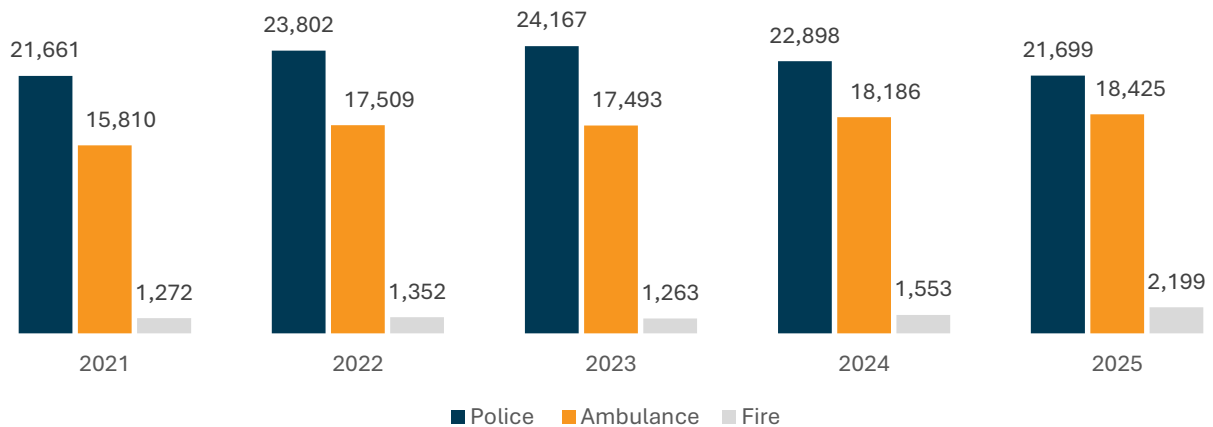
Emergency Service	2021	2022	2023	2024	2025
Police	21,661	23,802	24,167	22,898	21,699
Ambulance	15,810	17,509	17,493	18,186	18,425
Fire	1,272	1,352	1,263	1,553	2,199

### Challenges

During the ice storm on March 30, 2025, the Communications Division experienced a significant spike in call volume, with incidents ranging from reports of downed wires, alarm calls, and hydro outages to cell phone service disruptions and public concerns for the safety of loved ones.

The implementation of the new call handling system, in preparation for NG9-1-1, proved highly effective, managing the increased volume flawlessly, during this time, and ensuring continued operational stability throughout the event.

### 5-Year 9-1-1 Communications Call Distribution by Year



## Support Services Division

The Support Services Division is comprised of three Units: Records Management, Court Services and Property/Evidence. The leadership team consists of an Inspector, Records Supervisor, Court Sergeant and two Special Constable (SPC) Supervisors. In 2025, the Support Services Division was comprised of 46 Civilian and Uniform staff members.

### Court Services

The *Community Safety and Policing Act* mandates that the Peterborough Police Service Board is responsible for the safety and security of all people who attend or work in the courts. This includes both the Ontario and Superior Courts of Justice located within the City of Peterborough.

This responsibility is delivered by the Peterborough Police Service Court Services Unit, which consists of one Police Sergeant, three Police Constables, twenty-five Special Constables, and two civilian staff members. Court Services staffing is distributed across four platoons and three physical locations, including the Peterborough Police Station.

Police officers assigned to the Court Services Unit are responsible for the swearing of criminal and *Provincial Offences Act* Informations; the preparation of court brief packages; and the oversight of youth court matters and diversion programs. In addition, officers facilitate the arrest of wanted people, laid additional charges, and investigated security-related matters.

Court Services Clerks are responsible for the preparation and processing of Criminal and *Provincial Offences Act* Informations; the preparation of summonses and subpoenas; and the maintenance of court dispositions.

Clerks function as a central liaison between the Ministry of the Attorney General, the Crown Attorney's Office, and the Peterborough Police Service. During 2025, Court Services Clerks prepared 2,530 cases for court and completed the preparation of 893 summonses and subpoenas for service.

Special Constables assigned to Court Services are responsible for the care, control, and security of accused people, both in custody and out of custody. These responsibilities include assisting with accused people; conducting regular prisoner checks; dispensing prescribed medications; ensuring prisoners are provided meals; and maintaining the safe and secure storage of accused property.

In addition, Special Constables facilitate Weekend and Statutory Holiday (WASH) Court and provide security within court facilities, including the movement of accused people and the safety of all justice system participants.

Court Services provided safety and security support for proceedings before both the Ontario Court of Justice and the Superior Court of Justice, including Criminal, Family, and Civil matters. In 2025, Court Services managed the safety and security of justice system participants attending a total of 1,193 court sittings.

Court Services personnel ensured the Peterborough Police Service’s duty of care obligations, ensuring the safety, dignity, and well-being of individuals in custody while maintaining the secure and orderly operation of court facilities.

Court Briefs	2021	2022	2023	2024	2025	Change from 2024 – 2025	
						#	%
Briefs Prepared	2,204	2,217	2,174	2,049	2530	481	+23.47
Prisoners Booked into PPS Station	1,338	1,155	1,089	1,318	1,561	243	+18.44
Prisoners Housed at Provincial Courts	291	1,231	1,906	1,723	1,816	93	+5.4

DNA/Fingerprints	2021	2022	2023	2024	2025	Change from 2024-2025	
						#	%
DNA	256	300	360	437	406	-31	-7.09
FP Criminal	1,425	1,254	1,276	1,519	1,920	401	+26.39
FP Civilian	745	865	762	797	765	-32	-4.02

### Seized Property and Evidence

The Seized Property and Evidence Unit continued to build operational stability through increased staffing, ongoing process improvements and targeting training.

Tasks completed by the Unit increased by 45 percent in comparison to 2024. This reflects improved efficiencies and a greater overall processing capacity. This increase can largely be attributed to consistent staffing in 2025.

The Seized Property and Evidence Unit maintained consistent adherence to Provincial legislation and Peterborough Police Service procedures and supported various internal audit processes that were conducted throughout the year.

The Unit focused on timely file review and disposal processes to assist in storage management demands and to reduce the risks associated with long-term evidence retention.

	2021	2022	2023	2024	2025	Change from 2024 – 2025	
						#	%
Items Entered	6,422	5,986	5,520	6,258	5,246	-1,012	-16%
Tasks Sent	222	130	202	646	347	-299	-46%
Tasks Completed	1,378	1,320	1,381	1,492	2,163	671	+45%
TOTAL	8,022	7,436	7,103	8,396	7,756	-640	-7.6%

**Records Management Unit**

The Records Management Unit provides administrative support to all internal stakeholders of the Peterborough Police Service including Operational Services, Investigative Services, and Support Services. As well, the Records Management Unit provides services to external stakeholders including all levels of government, local businesses, and members of the community.

Workloads in the Records Management Unit continue to grow due to calls for service, proactive work of specialized Units, citizen use of online reporting, and a significant rise in record check applications. Despite challenges and increased pressures, the Records Management Unit continues to provide high quality service in an effective, economical, and efficient manner to the residents of the City of Peterborough, Village of Lakefield, and the Township of Cavan-Monaghan and our external partner agencies.

The Records Management Unit has a complement of 19 staff. In 2025, there were significant staff shortages for a variety of reasons that include transfers, members on leave and backlogs in hiring. This resulted in the Unit not reaching its full complement of members during the year.

Throughout 2025, the Peterborough Police Service had representation on the OPTIC Enhancement Committee and were members of the Law Enforcement and Records Network (LEARN). These associations provide opportunities for networking and support

from other agencies to ensure adherence to standards or best practices, and efficiencies are achieved through maintaining current work processes.

Record check processing in 2025 was slightly down from 2024. However, the number of record checks completed was 25.72 percent higher than in 2023.

### Warrants

	2021	2022	2023	2024	2025
Received	1,295	1,629	1,489	1,679	1,953
Executed	1,065	1,304	1,403	1,296	1,747

There was a 16 percent increase in issued warrants in 2025. This can be contributed to fail to attend for fingerprints warrants being processed and issued again in 2025.

### Fingerprint Destruction

	2021	2022	2023	2024	2025
Fingerprint Destruction	25	19	20	25	33

During 2025, there was a 32 percent increase in fingerprint destruction requests over the same period in the prior year.

### Prisoner Record of Detention

	2021	2022	2023	2024	2025
Number of booked prisoners	1,934	1,155	1,089	1,318	1,561

The record of detention is used for each person arrested and booked in at the Peterborough Police Service station by the Officer in Charge. Records Management Clerks are responsible for the processing and filing of these documents.

### Record Suspensions

	2021	2022	2023	2024	2025
Record Suspensions	50	52	66	57	106

Records Management Clerks seal charges and photographs at the Service level and confirm the Criminal Record is no longer 'active' on CPIC. If a Record Suspension is revoked, the process is reversed.

### Deceased Persons

	2021	2022	2023	2024	2025
Deceased Persons	85	114	119	107	96

Records Management Clerks are notified of all deceased people who have criminal records or charges pending before the courts. Steps are taken to notify appropriate ministries, police agencies and the RCMP.

### Verified Alarm Response Program

	2021	2022	2023	2024	2025
Alarm Calls	835	1021	886	384	338
Invoiced Registration/Amendment Fees	\$7,350	\$8,050	\$6,550	\$15,000	\$16,575
Invoiced Suspension/False Alarm/Cancelled Fees	\$2,600	\$4,200	\$4,400	\$40,850	\$52,275

The Verified Alarm Response Policy (VARP) took effect on March 1, 2024. This program was initiated to reduce the number of false alarms received within the jurisdiction of the Peterborough Police Service.

There has been a reduction in false alarm calls since the inception of VARP. False alarm calls in 2025 totaled 338 compared to 384 in 2024; a decrease of 12 percent.

In 2025, the Verified Alarm Response program generated a total of \$68,850 in revenue, an increase of 23.28 percent from 2024.

### Court and CPIC Validation

Police Report Entry	2020	2021	2022	2023	2024	2025
Probation Orders – Adult	73	71	225	188	163	270
Probation Orders – Youth	0	1	5	1	2	21
Prohibitions	167	215	200	262	329	277
Release Orders	427	340	349	358	496	585
Peace Bonds	N/A	160	142	157	149	129
Variations	N/A	51	48	71	93	90
161 Orders	N/A	15	11	11	20	11
CPIC add/modify/removal	N/A	2,096	4,097	9,627	11,540	14,745
Add Documents to NICHE	N/A	1,846	3,166	7,325	7,968	8,777

Records Management Clerks complete various entries into NICHE and CPIC adding court documents; property, person, and vehicle entries; and complete validation of these entries

per RCMP policy to ensure that entries are current and correct. The information provided is not a detailed list of all entry types, documents, or processes that are completed.

Except for some specific forms of warrants which are required to be hard copy documents, the Records Management Unit is now paper-free.

**Paid Duty Administration**

In 2025, the Records Management Unit processed and invoiced 560 paid duty events.

The administration of Paid Duty events is completed using the software program Organizational Scheduling and Logistical Solutions ( OSL ) and Excel for tracking and scheduling events. Officers can utilize Mobi-OSL, a cellular phone application, to complete bidding and timecard entries.

**Record Checks**

	2021	2022	2023	2024	2025
In Person	1,007	634	449	337	284
Online	6,890	8,221	9,588	12,579	12,335

	2021	2022	2023	2024	2025
Criminal Record Check	1,530	1,380	1,475	1,519	1,306
Criminal Record and Judicial Matters Check	270	258	326	927	617
Vulnerable Sector Check	6,097	7,217	8,236	10,470	10,696

In 2025, efforts to streamline and find efficiencies in the record check process to ensure that applications were processed in a timely and effective manner continued.

A Criminal Record check identifies an individual with a criminal record while a Vulnerable Sector Check includes a criminal record check in addition to a check for suspensions for sexual offences.

In-person appointments are offered every Thursday for citizens who are unable to apply online.

**Data Entry**

	2020	2021	2022	2023	2024	2025
Total Entries	56,212	50,585	83,636	96,030	115,933	138,987

There was a volume increase of approximately 19.9 percent over the previous year. This is

the result of shifting to a paperless reporting system and all documentation being entered into the record management system - NICHE. The increase in work output from other specialized units such as Digital Evidence Management (DEMS) and Community F.I.R.S.T. has also had a direct impact on the amount of work being directed to the data clerks.

There were 26,335 non-reportable incidents linked by Records Management Unit staff.

### Police Report Entry

	2020	2021	2022	2023	2024	2025
Arrest Reports	2,432	1,946	1,961	2,128	2,815	3,294
Missing Person	226	127	104	66	96	159
Sudden Death	126	71	98	85	99	93
General Occurrence	5265	3753	4,601	3,967	3,867	3,764
Supplementary Reports	8555	9989	11,546	12,732	13,988	19,959
Fraud Reports	295	178	191	182	58	110
External Documents	31,155	28385	54,131	59,522	74,456	89,280
Victim Reports	943	821	824	908	1,092	963
CPIC Maintenance	5195	5315	9,591	16,440	19,462	21,365
Totals	56,212	50,585	83,636	96,030	115,933	138,987

## Executive Services

The Executive Services (ES) Branch was developed in 2024 in response to the growth and evolving complexity resulting from modernization of the Peterborough Police Service, facilitating a need for organizational restructuring. Headed by the Executive Officer to the Chief of Police (ExO), the ES branch oversees the People Services Division, Finance Division, Strategic Communication Services, and Professional Standards Unit. In 2025, the Fleet and Facilities Unit and the Quartermaster Unit were added under the umbrella of ES, joining the Professional Standards Unit. Highlights of each Unit are included in this report.

A significant portion of the ES current portfolio is to represent the Chief’s voice in the planning, design, implementation and execution of the building renovations occurring at both the Service Headquarters at 500 Water St, and the new Administrative & Training facility at 1421 Lansdowne St. 2025 saw the onboarding of Matheson Construction as the Construction Managing company, near finalization of layout and design, completion of regulatory inspections and studies, Class C budget submission, and continued Subject

Matter Expert consultations. Specific verbal updates were, and continue to be, provided to the Board monthly by the ExO.

### Professional Standards Unit

The Professional Standards Unit (PSU) is responsible for completing misconduct investigations both internally and those reported by the public to the Law Enforcement Complaints Agency (LECA).

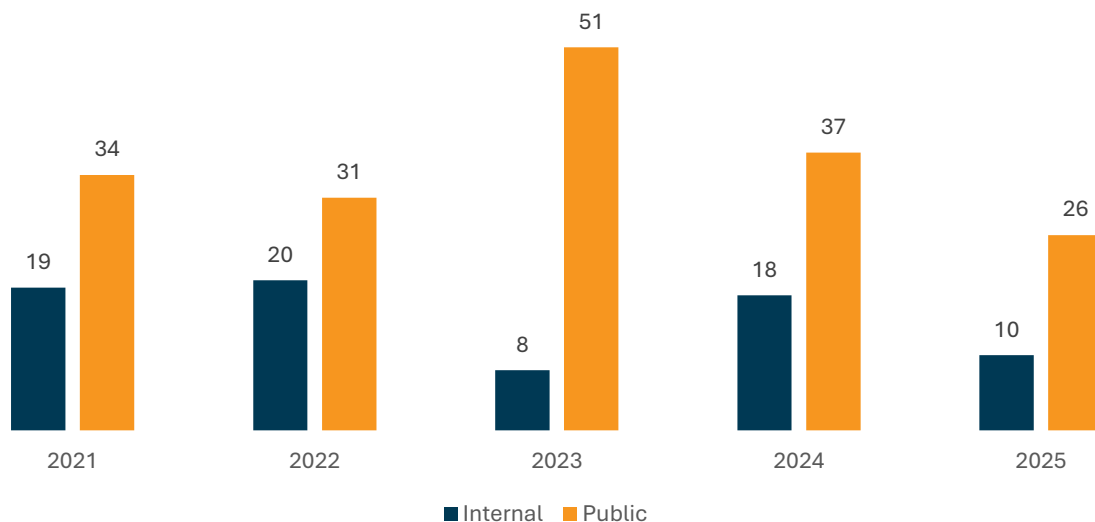
The PSU also completes investigations when the Provincial Special Investigations Unit (SIU) has been involved. These investigations examine members conduct, the actions of the involved members and the procedures established by the Chief of Police.

Specific details about the PSU can be found in the quarterly reports submitted to the Board; however, a high-level overview is noted below.

The overall number of complaints (public and internal) received by the PSU declined 34.5 percent from 2024.

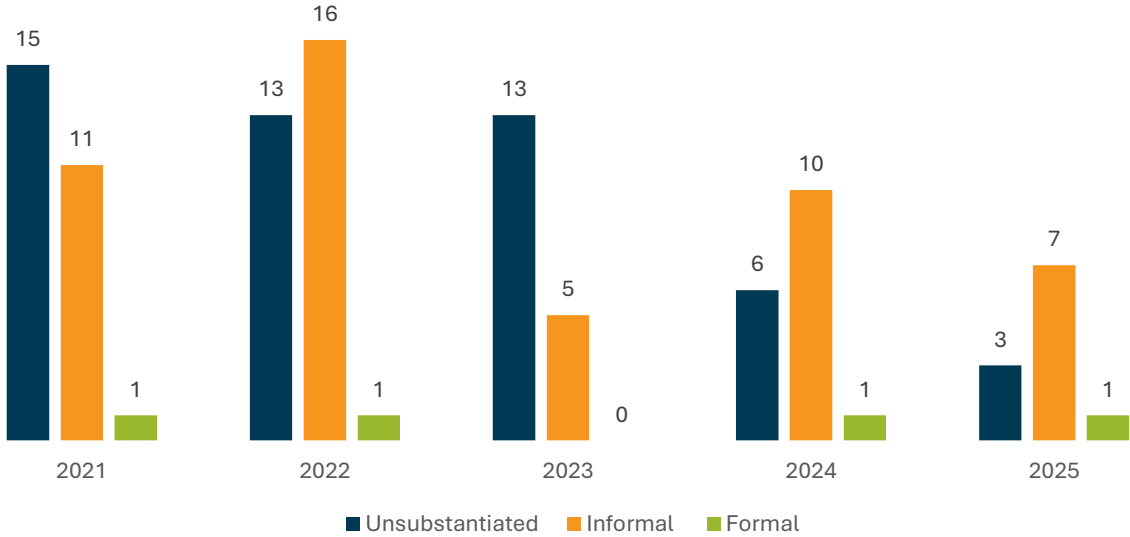
The PSU is still seeing an increased percentage of public complaints being screened out. Screening out occurs for several reasons, as determined by LECA but is mainly due to complaints being deemed not to be in the public’s interest to proceed with, or they are found to be frivolous and vexatious in nature.

Annual Complaints Total



Annual Complaints Disposition	2021	2022	2023	2024	2025
Unsubstantiated	15	13	13	6	3
Informal	11	16	5	10	7
Formal	1	1	0	1	1

Annual Complaints Disposition



Key points of interest for the PSU in 2025, includes:

- Continued to build knowledge and gain expertise on the *Community Safety and Policing Act (CSPA)* which came into effect on April 1, 2024.
- Participated as a member of the LECA Training Working Group.
- Attended the OACP Professional Standards/SIU annual general meeting.
- Attended the Police Association of Ontario Labour Conference

**Fleet and Facilities Unit**

The Fleet and Facilities Unit (FFU) is responsible for the orderly operation of all fleet assets owned by the Service, as well as coordinating maintenance of the buildings occupied by its members. In the early months of 2025, the role was vacant, with the duties being fulfilled by the Finance Coordinator. Once the role was permanently filled by a member with extensive auto industry experience, the Unit underwent a significant efficiency improvement by leveraging amended processes, improved external stakeholder relations, and current imbedded technologies. As a result, some key successes of the Unit included:

- Improved maintenance and cleanliness of the fleet, ensuring regular inspections and sanitation, while enhancing communication with the membership to identify and track repairs.
- Brought the fleet values to proper authorized quantities in each Division to maximize operational capacity.
- Ensured the entire fleet of cruisers met compliance obligations as outlined in the CSPA.
- Improved fleet asset tracking, resulting in increased upfitting efficiency and accuracy.
- Successfully coordinated and acquired the long overdue Prisoner Van replacement, due to be deployed in the first half of 2026.
- Successfully managed relationships with cohorts from the City of Peterborough (CoP) to improve facility emergency repair and maintenance project response.
- Averaged 35 vehicle service visits per month, with just over 300 total between April and December.
- Added 13 new fully upfitted cruisers to the fleet between April and December, while successfully decommissioning end of life vehicles and arranging for sale at auction.
- Successfully serviced over 290 Fleet and Facility tickets from April to December.
- Managed the following assets:
  - 72 total vehicles in the fleet
  - 28 marked vehicles in the Operation Services Division
  - 12 unmarked vehicles in the Operation Services Division
  - 21 unmarked vehicles in Investigative Services Division
  - 2 marked vehicles in Support Services Division
  - 9 Administrative vehicles, including travel vehicles, training, Duty Inspector and Chief.
- **Only accumulated 2.5 hours of OT from April to December 2025.**

### **Quartermaster Unit**

In 2025, the Quartermaster (QM) Unit was defined by growth, modernization, and a continued commitment to supporting operations and all members of the Service.

Transitioning to the new (temporary) warehouse location at 1421 Lansdowne St, the QM Unit went from being scattered about in various storage locations at Water St and external facilities, to occupying a single large space where the inventory can be properly stored, monitored, issued and replenished. This not only improved efficiency and accuracy but created a significantly safer and healthier work environment despite being a temporary

location with limited ability for meaningful operational improvements. It is expected that in the fall of 2026, the QM will move to their permanent location within 1421 Lansdowne St, finally creating a lasting, modern and functional space. For a single Unit that directly controls approximately 0.6 percent of the overall Service budget in inventory, the importance of this transition cannot be understated.

The QM, in addition to the usual daily requests for supplies and equipment, successfully outfitted 14 new Police Constable, 5 Special Constable, and 7 Auxiliary Police Constable, in 2025. Further, the QM Unit saw the following improvements:

- Commencement of a project to improve uniformity to issued equipment, starting with standardized footwear, name tags, PPE kits, jackets, gloves and body armour (which conforms to the new requirements identified under the CSPA). This project is continuing into 2026.
- Working with the IT Division to continue developing and streamlining the ticketing system process to help eliminate paper usage, simplify requisitions, reduce opportunities for errors and provide for meaningful metrics, something that has not existed in this unit before.
- Oversee the Equipment Committee, which evaluates new and upcoming uniform technologies to improve officer safety and comfort, while maintaining professional uniform presence and image.
- Sit as a member of the OACP Police Cooperative Purchasing Group (PCPG).
- Commencement of an evaluation of current supplier relationships, with an emphasis on partnering locally to enhance quality assurance through closer relationships, improved sustainability, and cost effectiveness. This is also continuing into 2026.

## **Financial Services Division**

The Financial Services Division, under the leadership of the Finance Manager, is part of the Executive Services Branch of the Peterborough Police Service. This Division provides essential operational support to the Service by aiding in the management of the overall and Divisional budgets, special projects, and administrative functions, to ensure effective financial oversight and governance.

## **Organizational Structure**

The Finance Manager oversees all financial operations and activities within the Service, including operating and capital budgets while ensuring effective financial planning and reporting.

The Finance Coordinator reports to the Finance Manager and manages vendor invoice processing, while serving as backup support for the quarter master and fleet coordinator functions.

## **Key Responsibilities**

### **Finance Manager**

- Oversight of operating and capital budgets
- Financial planning and reporting
- Aids the Chief in the direction of all strategic financial operations and activities

### **Finance Coordinator**

- Vendor invoice processing
- Backup support for Quartermaster and Fleet Coordinator roles

## **Divisional Functions**

The Financial Services Division ensures:

- Compliance with grant requirements and timely reporting
- Liaison support to other divisions and departments
- Effective financial governance and accountability

## **Technological Infrastructure**

### **The Division utilizes:**

- Questica Budget Suite
- Crystal Reports
- SAP (System Applications and Products) ERP software

These platforms enable efficient fulfilment of operational and reporting responsibilities.

## 2025 Operational Metrics

### Activity / Volume

- Invoices Processed: > 2,700

### Professional Development Initiatives

#### Finance Manager

- Completed Leading Women in Law Enforcement Program (January 2025)
- Completed Leaders Coaching Program (June 2025)
- Obtained Certificate in Public Sector Accounting Standards from CPA Ontario (November 2025).

#### Finance Coordinator

- Enrolled in Chartered Professional Accountant (CPA) program
- Program commencement: 2026

The Financial Services Division has successfully maintained comprehensive financial management and support services throughout 2025.

## Strategic Risk Management Division

There is one civilian member responsible for reviewing, updating, and drafting all Procedures for the Service along with conducting audits and risk analysis.

The Service has 186 procedures which are broken down as follows:

Types of Procedures	Numbers
Administration & Infrastructure (AI)	83
Law Enforcement (LE)	80
Crime Prevention (CP)	2
Counter Terrorism (CT)	4
Public Order (PO)	3
Emergency Response (ER)	13
Victim Assistance (VA)	1
<b>TOTAL</b>	<b>186</b>

In 2025, 7 new Procedures were created to comply with the new *Community Safety and Policing Act (CSPA)* which came into force on April 1, 2024, and/or to meet operational needs. In addition, 29 Procedures were reviewed and updated.

Most of these were re-written. Procedures range from five pages in length to more than 40 pages depending on the complexity of the subject matter.

<b>Procedure Reviews and Creation</b>				
	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>
New Procedures Written	5	3	5	<b>7</b> <ul style="list-style-type: none"> <li>• AI-088 After Hours IT Support</li> <li>• AI-089 Offboarding of Members</li> <li>• AI-090 Coach Officer Program</li> <li>• ER-013 Extreme Incident Response Plan and Active Attacker*</li> <li>• LE-081 Human Trafficking</li> <li>• LE-082 Use of Internet and Open Source Intelligence</li> <li>• LE-083 Operational Plan Development Guidelines</li> </ul>
Procedure Reviews Completed	24	14	18	<b>29</b> <ul style="list-style-type: none"> <li>• AI-002 Career Development and Lateral Transfers</li> <li>• AI-004 Communicable Diseases and the Mandatory Blood Testing Act</li> <li>• AI-009 Safe Storage of Police Service Firearms</li> <li>• AI-010 Police Uniforms, Equipment and Dress Codes</li> <li>• AI-011 Framework for Annual Reporting*</li> <li>• AI-012 Use of Force*</li> <li>• AI-023 Acting Ranks, Promotions and Promotional Process</li> <li>• AI-024 Discipline Sworn (A)*</li> <li>• AI-024 Discipline Civilian (B)*</li> <li>• AI-026 Employee and Family Assistance Program</li> <li>• AI-027 Paid Duty</li> <li>• AI-030 Travel, Meal and Course Expenses</li> <li>• AI-035 Telecommunication (Cellular) Devices</li> <li>• AI-039 Secondary and Political Activity*</li> <li>• AI-055 Fee Schedule for Services</li> <li>• AI-057 Pregnancy Accommodation and Parental Leave</li> <li>• AI-063 Address Suppression Program</li> </ul>

				<ul style="list-style-type: none"> <li>• AI-064 Sick Leave, Attendance, Return to Work and Leaves of Absence</li> <li>• AI-071 Opioid Overdose Response – Naloxone</li> <li>• AI-073 Notification of Chief, Deputy and Duty Inspector</li> <li>• AI-087 Ride Along Program and Observers in 911 Comms</li> <li>• ER-007 Ground Search for Lost or Missing Persons</li> <li>• LE-002 Communications and Dispatch</li> <li>• LE-013 Police Response to Persons with a Mental Health Crisis</li> <li>• LE-025 Supervision*</li> <li>• LE-037 Sudden Death and Found Human Remains</li> <li>• LE-074 Automatic License Plate Recognition System</li> <li>• LE-079 In-Car Cameras and Body Worn Cameras</li> <li>• LE-080 Closed Circuit TV System</li> </ul>
Reviews Underway	N/A	6	9	<b>10</b> <ul style="list-style-type: none"> <li>• AI-007 Management of Police Records, Retention Schedule</li> <li>• AI-036 Breath Certificates</li> <li>• AI-051 Hiring, Onboarding and Reboarding</li> <li>• AI-056 Civilian Job Evaluation Committee</li> <li>• ER-005 Crisis Negotiators*</li> <li>• LE-011 Search of Premises</li> <li>• LE-014 Court Security* and the Court Security Plan</li> <li>• LE-023 Bail, Bail Compliance Dashboard</li> <li>• LE-038 Fraud</li> <li>• LE-084 Pre-Charge Consultation Process</li> </ul>
<b>TOTAL</b>	<b>29</b>	<b>23</b>	<b>32</b>	<b>46</b>

\*Procedure was updated or created due to requirements in the CSPA

Two procedures were repealed in 2025:

- AI-021 Designation of Officer in Charge (Addressed in other procedures)
- AI-033 Use of Reflective Vests (Combined with AI-010)

Many Procedures have accompanying forms, Memorandums of Understanding (MOU), waivers and/or other associated documents which also require updating during the review process.

<b>Audits Completed</b>			
<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>
<b>3</b>	<b>3</b>	<b>3</b>	<b>4</b>
<ul style="list-style-type: none"> <li>• Firearms</li> <li>• Property &amp; Evidence</li> <li>• Strip Searches</li> </ul>	<ul style="list-style-type: none"> <li>• Firearms</li> <li>• Property &amp; Evidence</li> <li>• Strip Searches</li> </ul>	<ul style="list-style-type: none"> <li>• Firearms</li> <li>• Property &amp; Evidence</li> <li>• Strip Searches</li> </ul>	<ul style="list-style-type: none"> <li>• Firearms</li> <li>• Property &amp; Evidence</li> <li>• Strip Searches</li> <li>• In-Car Camera System</li> </ul>

Annual Audits:

- The property and evidence audit is required in the *CSPA* and in procedure LE-020 Collection, Preservation and Control of Evidence and Property.
- The strip search audit is required in procedure LE-012 Search of Persons.
- The firearms audit is required in the *CSPA* and by the Ministry of the Solicitor General.
- The In-Car Camera System audit is required in the associated Privacy Impact Assessment.

The Audit Reports are detailed and contain the Auditor’s observations and recommendations. The reports are submitted to Deputy Chief Hartnett and then to Chief Betts for final review and decision. The firearms audit is also submitted to the Ministry.

<b>Risk Analysis, Reports and Projects Completed</b>			
<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>
<ul style="list-style-type: none"> <li>• Staffing Report (2 reports were completed)</li> <li>• Property &amp; Evidence (SWOT Analysis)</li> <li>• Risk Mitigation Strategies for the City’s insurer (New)</li> <li>• Fire Plan</li> </ul>	<ul style="list-style-type: none"> <li>• Budget, Staffing Implications</li> <li>• Risk Mitigation Strategies (for the City’s insurer)</li> <li>• Violence Risk Assessment</li> <li>• 2 Privacy Impact Assessments</li> </ul>	<ul style="list-style-type: none"> <li>• Risk Mitigation Strategies (for the City’s insurer)</li> <li>• Review of three MOUs for the Service’s Business Continuity Plan</li> <li>• Review of the new Training Regulation and report for the Chief</li> </ul>	<ul style="list-style-type: none"> <li>• Risk Mitigation Strategies (for the City’s insurer)</li> <li>• Drafted the Terms of Reference for the Joint Health and Safety Committee</li> <li>• 4 investigative decisions from the Inspector General were reviewed with</li> </ul>

<ul style="list-style-type: none"> <li>• Privacy Impact Assessment for the Remotely Piloted Aircraft System</li> <li>• Court Security Plan completed</li> </ul>	<ul style="list-style-type: none"> <li>• 3 Coroner's Inquests reviewed</li> <li>• Drafted the Strategic Plan RFP for the Board</li> <li>• Board Reports</li> </ul>	<ul style="list-style-type: none"> <li>• Review of 38 SOPs for the 911 Communications Centre.</li> <li>• Board reports</li> </ul>	<ul style="list-style-type: none"> <li>information provided to the Chief and Deputy</li> <li>• Responded to 177 requests from other police services</li> <li>• Board reports</li> </ul>
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### Freedom of Information (FOI)

There is one full-time Freedom of Information Analyst for the Service. The following table indicates the requests managed and/or responded to by the Analyst.

Type of Request	2022**	2023	2024	2025	% change 2024-2025
FOI Requests	186	188	209	223	+6.70%
FOI Appeals	1	1	4	1	-75.00%
Family Court Orders	35	48	45	42	-6.67%
Court Production Orders for Police Records	6	13	20	19	-5.00%
Probation & Parole	436	563	628	619	-1.43%
Correctional Services Canada	46	35	67	69	+2.99%
Parole Board of Canada	3	11	14	9	-35.71%
Other Routine Disclosures*	60	61	63	63	0.00%
General Correspondence	207	434	534	539	0.94%
Confirmation Letters	27	19	21	24	+14.29%
Record Suspensions	N/A	53	64	51	-20.31%
Audio Statements redacted for disclosure for the traffic unit	N/A	N/A	N/A	18	--
Summons for Records	N/A	2	0	2	+200.00%
<b>TOTAL</b>	<b>1,007</b>	<b>1,426</b>	<b>1,669</b>	<b>1,679</b>	<b>0.60%</b>

\*Other Routine Disclosure is comprised of requests from other police services and government agencies.

\*\*COVID – Courts were not operating at capacity for part of the year.

The Service has experienced an increase in requests over the past four years. In addition, several responsibilities were assumed by the FOI Analyst due to workload challenges in other Units or are new functions. Due to the increased workload and downloading of responsibilities in the fall of 2024 from the Ministry of the Attorney General, the Board approved one part time position in the FOI Unit for 2026.

One appeal was filed with the Information and Privacy Commission (IPC) in 2025. The Analyst responded to the IPC and is waiting to hear what the next steps are.

The IPC releases an annual report outlining response rate compliance which includes police services. The IPC's 2024 Annual Report was released in June of 2025, which showed the Peterborough Police Service with an impressive compliance rate of 100 percent. In 2023, the rate was 98.9 percent.

The volume of FOI requests, the extremely low number of appeals and the response rate compliance is an indicator of the high quality of work performed by the Analyst.

## **Information Technology Division**

The Information Technology Division was established in 2023 and consists of the Information Technology (I.T.) Manager, two Senior Support Technicians, three Digital Evidence Management (DEMS) Clerks and one Video Forensics Technician (VFU).

### **Information Technology (IT) Unit**

The I.T. Unit consisted of a Manager and two Senior Support Technicians. This small Unit began the transition away from Peterborough Technology Services to the creation of a police-specific I.T. Unit that is dedicated to and focuses on policing hardware and software solution modernization.

#### **Highlights from 2025:**

- Went live with NG9-1-1 solution for call taking and dispatching, 7<sup>th</sup> in the province to complete this and the first OPTIC Agency to do so, well ahead of the CRTC deadline.
- Upgraded our Computer-aided Dispatch (CAD) environment to the latest version.
- Hired two Full-time Senior Support Technicians.
- Upgraded all devices from Windows 10 to Windows 11.
- Began creating the new PTBOPOLICE domain.

- Completed new ALPR Camera project installing 26 ALPR cameras around the city.
- Launched a new cybersecurity platform within the Service.
- Launched new a new unified operations platform for patch management and RMM.
- Installed and configured new KVM solution in Communications.
- Began replacement of in-car tablets with faster and more robust ruggedized laptops.
- On-boarded Provincial Bail Compliance Dashboard.

### Digital Evidence Management Unit (DEMS)

In 2025, there were 83,352 digital evidence items uploaded to the Digital Evidence Management System (DEMS). This was a 78 percent increase in items uploaded, which was a result of the Service increasing their technology as well as increasing the complement of staff within DEMS. The Unit consists of three civilian members.

	2021	2022	2023	2024	2025
CCTV Video Requests *	193	421	776	870	1211
9-1-1 Dispatch Audio Requests	592	769	739	2145	3515
ICC Video Requests **	n/a	n/a	278	1428	2687
Disclosure Requests	1590	1947	1775	3013	4479
Redaction Requests	n/a	343	1011	2203	3911
EMS Requests	n/a	24	48	30	79

\*PPS CCTV program active end of July 2023    \*\*PPS ICCS active as of June 2023

#### DEMS Highlights:

- 100,091 digital evidence items uploaded to DEMS.
- The prevalence of digital evidence continues to steadily increase, therefore increasing demands.
- 291 POA disclosure requests were completed – this significant increase is due to the increase of digital evidence and the In-Car Camera system.
- 48 requests for PPS downtown CCTV video were completed for various investigations.

- One member attended Edmonton, Alberta, for training and successfully completed their Forensic Video Technician certification.

### **Video Forensics Unit**

The Unit consists of a single civilian member who is responsible for extracting all the videos that are submitted through online reporting and then creating all the crime bulletins that are disseminated to the officers for identification and investigation. The member also attends businesses and extracts video for the Service’s needs. They also assist when businesses are unable to operate their video system but the goal moving forward is to remove that from the member’s mandate.

	2021	2022	2023	2024	2025
Video Extractions	516	1181	1369	1068	660
Crime Bulletins	293	394	667	764	949
Crime Bulletins Requested*	200	412	560	1007	844
Average time to create Crime Bulletin	18 days	27 days	32 days	33 days	32 days

\*Bulletins not created due to lack of evidence or poor-quality video.

In 2026, we are adding new data for our “Axon Community Requests.” These are requests for digital evidence being sent directly from citizens and businesses to the Unit, or by officers in the field using their Axon Capture App.

As the table below indicates, the adoption of this technology was slow to begin with as officers learned of its benefits.

	2022	2023	2024	2025
Total Requests Sent	118	602	1554	2492
Total Requests Accepted *	86	401	1052	1791
Number of Files Uploaded	272	1514	5694	11541
Pending Triage	0	0	46	87

\* Total requests accepted are the number of requests where evidence was received. That is a 72 percent success rate in requests being answered.

# Strategic Communications Division

Strategic Communication Services is a Branch of the Executive Services Division of the Peterborough Police Service. The Unit consists of the Strategic Communications Manager and the Community Development & Engagement Coordinator (CDEC). The mandate of the Unit is to work with all Divisions of the Service to ensure internal and external communications are consistent, clear, professional and engaging.

The Strategic Communications Manager is responsible for the creating and releasing media releases, content development across multiple platforms such as email, social media, targeted campaigns, and branding initiatives that provide a consistent look and message to foster positive working relationships with our community partners. The role is also directly involved in crisis communication planning and response.

The CDEC proactively and reactively connects the Service to a number of community-based organizations. World/local events often have an impact here in Peterborough. As such, we reach out to impacted communities to discuss safety concerns, usually through the CDEC. This is accomplished through participation in community committees, as well as direct outreach, presentations, and initiatives involving the Community Safety and Well Being Plan (1.1.1.1 of the 2024-2027 Strategic Plan). Further, the CDEC is the Service's expert in seeking grant opportunities, working with all divisions to aid in leveraging funding opportunities. In June 2025, there was a resignation from this role. It was posted internally and the Peterborough Police Service was pleased to be able to promote from within the Service, with the successful candidate taking on the role in mid-August.

The [2024-2027 Strategic Plan](#) continues to shape many of the activities and work of this unit. In the list below, the Key Performance Indicators from the Strategic Plan are noted.

## Highlights of 2025:

- Community Perception Survey – Spring of 2025 and received 771 responses (1.1.4 of the 2024-2027 Strategic Plan)
- 100,668 views of the website. In 2026, a new website will be created and launched.
- An almost 20 percent year-over-year increase in social media followers across Facebook, Instagram, X, LinkedIn, and YouTube.
- Social media changes: Grew Instagram account to more 13,000 followers – a 44.7 percent increase in one year. At the same time X evolved for us into a platform that is mainly used to disseminate emergency information.

- 175<sup>th</sup> Anniversary planning for Historical Display and Community Open House. Worked with Peterborough Museum & Archives, current serving members and retirees to secure items for display.
- Hosted a Police Budget Information Night
- “Chief For a Day” returned in 2025. Grade 5 students in Peterborough, Lakefield and Cavan Monaghan wrote an essay on what they would do if they were Chief. One winner chosen to spend the day as Chief.
- Launch of the Community Safety Map (1.4.3 of the 2024-2027 Strategic Plan)
- Designed and distributed the Annual Report and Strategic Plan documents
- Supported events such as Swearing in Ceremonies, Citizen Recognition awards, Open House, Ward presentations etc.
- CDEC attended 50 events/meeting between August and December of 2025. These types of engagements include one-on-one meetings with community partners, group setting meetings with partners and in-community public events.
- Chief’s Advisory Committee launched in November 2025 with representatives from several communities (1.5.1 of the 2024-2027 Strategic Plan)
- Sought new grants in 2025 totaling almost \$1.62 million (MCRT, GBV, CSP). (2.1.3.1 of the 2024-2027 Strategic Plan)
- Completed 3<sup>rd</sup> Annual Child & Youth Mental Health Symposium in partnership with Hospice Peterborough and Public Health. This was possible through the Community Engagement section of the 2024-2025 Community Safety and Policing Grant.
- Continued the work of the 2023-2026 Proceeds of Crime Anti-Hate Initiatives (creating an internal survey for community partners, starting story mapping project and developing public education and awareness campaign)
- Facilitated presentation to platoons including Right to Heal, John Howard Youth Diversion, CMHA Adult Diversion, and Fourcast.
- We also sit on several working groups and committees: Peterborough Drug Strategy, Youth Resilience Committee, Trinity Neighbourhood Working Group, Peterborough Youth Substance Use Prevention Coordinating Team (PYSUP), DEI Community of Practice, Community Safety and Wellbeing Plan Steering Committee, Community Resilience Action Network (CRAN), Human Services and Justice Coordinating Committee (HSJC). (1.1.1.1 of the 2024-2027 Strategic Plan)

# People Services Division

The People Services Division provides a comprehensive range of support, advice, and guidance regarding personnel matters. Key services include recruitment, payroll administration, new employee orientation, labour relations, records retention, salary administration, occupational and non-occupational injuries/absences, implementation of return-to-work plans, and the employee assistance program.

The 2025 Division staffing consisted of four and half (4.5) full-time equivalent (FTE) team members: one Manager, one Disability and Wellness Coordinator, one Payroll and Benefits Coordinator, and 1.5 FTEs in the Recruiting and Talent Acquisition Unit.

This year, the Division has focused on overall enhancing and fine-tuning our service offerings, standardizing processes, offering new programs, and fostering growth and development. Key priorities include supporting new members, reintegrating returning members into the Service, offboarding members and enhancing our service offerings to members.

## **Recruitment, Succession, and Workforce Planning**

The People Services Division remains dedicated to recruiting high-quality members for the Service. This commitment encompasses evaluating the Service's needs, advising on recruitment strategies, and participating in selecting the right candidates for the right roles.

In recognition of our recruitment efforts, the Peterborough Police Service was honoured as a finalist at the 2025 Canadian HR Awards Gala on September 18<sup>th</sup> in the category of Most Effective Recruitment Strategy.

To enhance recruitment efforts, People Services has actively fostered partnerships with community groups, colleges, and universities. Strengthened relationships with institutions such as Fleming College, Durham College, and Trent University have broadened recruitment strategies. Participation in career fairs and presentations to Police Foundations programs has facilitated connections with potential candidates for Police Constable positions and civilian roles. Additionally, these partnerships and targeted recruitment strategies have contributed to attracting a more diverse pool of applicants.

### *Shuttle Run Training Group*

The Peterborough Police Service expanded its Shuttle Run Program in 2025, to attract qualified Police Constable applicants, raise community awareness, and strengthen partnerships with Fleming College and Trent University. These sessions are held weekly at the Peterborough Sport and Wellness Centre, to provide participants with insight into the

physical requirements of police applications while fostering connections and improving confidence.

To further support candidates, Fleming College hosts PREP testing during the final week of each month, allowing participants to test equipment and track their progress, with regular attendees demonstrating measurable improvement.

The Women’s Only Shuttle Run continues to be offered once a month and averages five participants per session, supporting efforts to encourage more women to pursue policing careers and advancing the strategic goal of increasing sworn female officers by 5% by 2027. From September to December 2025, 89 participants (+20 from 2024) attended, including students, past applicants, and community members, reinforcing the program’s success in recruitment and community engagement.

*Ride-A-Long Experience*

Ride-a-long experiences help provide exposure to candidates to understand the Peterborough Police Service and the communities we serve. Once candidates have applied to the Service, a ride-a-long is scheduled through the Operations Division. People Services was able to provide a total of thirteen (13) ride-a-longs to new recruits, placement students and experienced Constables.

**Highlights from 2025**

- The Services posted 58 internal job postings/notice of interest and 11 external job postings, totaling 69 postings (flat from 2024).
- There were Five (5) promotions to the rank of Sergeant.
- The Service hired 32 (+1 from 2024) new members (14 sworn and 18 civilian)
- Launched the Employee Referral Program to support recruitment efforts. In 6 months, the program had 4 successful referrals
- Recruitment efforts highlighted at the 2025 HR Awards where the Service was a finalist for the Most Effective Recruitment Strategy.

**People Strength**

<b>Sworn Officers</b>		
Sworn Authorized Strength	165	
Sworn Actual	165	Sworn FTE
Sworn Non-Deployable	32	Non-deployable Officers
Actual Deployable	134	Sworn Officers as of December 2025

Civilian Members			
Civilian Authorized Strength	92 FT	12 PT	
Civilian Actual	93 FT	12 PT	3 Casual

### Attrition

In 2025, the Peterborough Police Service experienced changes in workforce composition due to resignations, terminations, and retirements. Notably, there has been an increasing trend in resignations and terminations, primarily driven by members leaving to pursue opportunities with other agencies offering higher compensation and greater career advancements:

	2021		2022		2023		2024		2025	
	Sworn	Civilian	Sworn	Civilian	Sworn	Civilian	Sworn	Civilian	Sworn	Civilian
Retirements	2	1	3	1	3	1	1	2	4	1
Resignations/ Terminations	5	3	6	5	8	5	2	9	5	7

### Attendance

In 2025, twenty (20) members achieved perfect attendance. Members receive a letter from Chief Betts and Deputy Chief Hartnett to recognize this outstanding achievement and to thank them for their commitment and dedication to service.

The People Services Division continued to work with members under the Sick Leave procedure that requires members to provide medical information after one (1) week of absence to AGS Disability Management Services. The Workplace Accommodation procedure outlines the Service’s commitment to provide workplace accommodation requests, as required, to reduce absenteeism costs and maintain productivity within the Police Service and to encourage health and wellness for the members.

Work Absence Statistics	2021	2022	2023	2024	2025
Average Total Days Lost Per Worker in a Year (Days)	5.29 days (COVID-19)	6.9 days (COVID-19)	6.45 days	5.97 days	6.86 days

In 2025, the Service continued to see a slight decrease in the number of long-term occupational injury/illness claims:

WSIB Claim	2021	2022	2023	2024	2025
Sworn Members Long Term WSIB	8	11	12	8	7

The Service also saw a decrease in the overall number of members off work or on modified duties.

Sworn Members	STD	LTD	WSIB	Mat/Pat	Modified	OPC/training	TOTAL
2022	0	0	12	2	6	10	34
2023	0	0	12	0	6	9	27
2024	1	0	7	0	8	5	22
2025	5	0	7	0	8	5	25

Civilian Members	STD	LTD	WSIB	Mat/Pat	Modified	Total
2022	1	2	0	3	1	7
2023	2	3	0	1	0	6
2024	5	3	1	4	1	14
2025	3	2	2	3	0	10

### Employee Wellness

Member mental health and well-being remain a strategic priority. Many members are hesitant to seek support, and mental health challenges can reduce performance, increase absenteeism, and raise healthcare costs. The Service promotes prevention, early support, recovery, and reintegration to foster a healthy workforce and maintain public safety.

Through enhanced education and training, members have a better understanding of the programs and services offered and how to access them:

Peterborough Police Service Wellness Programs

<p>EFAP – TELUS Health</p>	<p>All members (full-time, part-time, temporary and Auxiliary members) and their family members, 24/7 confidential access to support services.</p>
<p>Safeguard Program</p>	<p>Psychological Assessments completed yearly for positions identified as high risk.</p>
<p>Peer Support Program</p>	<p>12 Member Team provides support to members and helps them connect with programs and supports.</p>
<p>Industrial Alliance Benefit Enhancements for Mental Health</p>	<p>Psychological and Social Worker benefit coverage for \$3,000/full-time members and dependents.</p>
<p>Additional EFAP Psychological Coverage for members paid by the Police Service</p>	<p>If required, members can receive additional psychological coverage for up to \$225.00 per visit, once benefits are exhausted.</p>
<p>Chaplaincy Services</p>	<p>Chaplain offers spiritual guidance, counseling, and support to people of all ages and belief systems.</p>
<p>Military Veterans Wellness Program</p>	<p>The Military Veteran Wellness Program (MVWP) was introduced in the Fall of 2024 to enhance our service's ability to support and connect with military veterans in the community. This program aims to equip frontline officers, <u>some of whom are veterans</u>, with heightened awareness, training, and the tools necessary to recognize and understand military veterans' unique needs.</p>
<p>Haleo Sleep Clinic – NEW*</p>	<p>HALEO, a secure virtual clinic offering evidence-based screening and treatment for chronic insomnia, shift work–related sleep issues, and nightmares. Care is provided by licensed therapists through a confidential, privacy-compliant platform, and eligible services may be accessed through members' existing benefits with Industrial Alliance for direct coverage.</p>

## **Peer Support Program**

The Peer Support Program, established in 2018, continues to provide confidential support through trained uniform and civilian volunteers. Following a Team refresh at the end of 2024, a new 10-member team with two co-chairs was formed for 2025, enhancing representation and program sustainability. In 2025, the team recorded 127 member interactions, and four members obtained Critical Incident Stress Management (CISM) certification, strengthening internal capacity to respond to critical incidents.

Peer Support Members are trained in stress management, active listening, and supportive response techniques. Support may include text or phone contact, in-person meetings, accompaniment to appointments, referrals to community resources, and guidance on available wellness benefits. The team continues to build on training initiatives developed in partnership with Wounded Warriors Canada, participation in the Ontario First Responders Mental Health Conference with Trillium Health Partners, and CISM training hosted by York Regional Police Service.

The Peer Support Program remains an important component of the Service's commitment to member wellness, early support, and stigma reduction.

## **Continuing Education**

The Police Service remained committed to support learning and development for members in 2025. The Continuing Education Program is an example of the dedication and emphasis the Service has on helping employees achieve their professional potential and enhance their capabilities. The program provides financial assistance to employees who continue to pursue further education, accreditation and skills building for their current role, or the roles they are aspiring to within the Service. To qualify for the program, the courses must be designed to improve skills and/or ability of a member to perform potential duties within the Service. In 2025, the Service provided seven (7) members \$8,236.54 in tuition support.

## **Recognition and Appreciation**

The Service Award and Knights of Columbus Police Appreciation events are designed to recognize our members for exemplary service.

OWLE (Ontario Women in Law Enforcement) Awards commemorates women, sworn and civilian, celebrating milestones in law enforcement.

The Carol Winter Humanitarian Award was presented to Constable Jason Morris

The Knights of Columbus Meritorious Service Award was presented to:

2020 Sergeant John Townsend and PC James McIntyre

- 2021 PC Robert Cowie & K9 Isaac
- 2022 DC Brian Urquhart and DC Mark MacDonnell
- 2023 Sergeant Kirk Kelly
- 2024 Constable Joshua Gibbs, Investigative Services Unit
- 2025 Constable John McMichael

In 2025, the following members were presented with Service Award recognition of 5, 10, 15, 20, 25, 30 and 35 years of service with PPS:

Daniel MacLean	35 years
Jeffery Chartier	35 years
Mark Ballantine	35 years
Terri-Lynn Parks	30 years
Ryan Donaldson	25 years
Christina Lee	25 years
Andrew Burdett	25 years
Jessica Drimmie	25 years
Craig Ralph	25 years
Shawna McCurdy	15 years
Lara Perks	15 years
Travis Earle	15 years
Mark Reesor	15 years
Geunwoo Kim	15 years
Michael Stephens	10 years
Katie Allan	5 years
Kenneth Snyder	5 years
Shane Colton	5 years
Jesse Stewart	5 years
Caitlyn Pilon	5 years
Katelyn Martinell	5 years
David Wickham	5 years
Mitchell Cairns	5 years
Gillian Beggs	5 years



## Peterborough Police Service Board - Board Report

### Public Session

To: Chair and Members of the Peterborough Police Service Board

From: Lisa Smith, People Services Manager

Report Date: Friday, March 27, 2026

Meeting Date: Tuesday, April 21, 2026

Subject: People Services 2026 Q1 Staffing Level Report

### Purpose

A report for information purposes to the Police Service Board to provide an update on staffing and demographics for the Service, as of the first Quarter.

### Recommendation

That the Board receive this Report for information.

### Strength Impact

No new or additional impact on strength.

### Budget and Financial Implications

No new or additional budget or financial implications.

### Background

This report is prepared for the Peterborough Police Service Board to provide an update on the staffing and demographics for the Service.

### As of March 26, 2026

#### Sworn Authorized Strength:

Sworn Authorized Strength:	167	Includes 8 over compliment for absences (153+8+2+1+1+2) *1 position for Staff Inspector. Additional headcount increases in 2025 for Training Officer and ERT Sergeant: (+2) new sworn positions and +1 for secondment position + 1 for Sgt. Further increase in 2026 allows for +2 sworn positions
Sworn Actual:	164	
Sworn Deployable:	133	31 Non deployable

## Civilian Strength:

Civilian Authorized Strength:	100 FT	14P	2026: Approved (+10) headcount 92 FT + 10 PT+ 6 FT + 4 PT= 100FT + 14PT 1 – Financial Analyst, 1 – Police Recruiting Coordinator, 1 – IT System Analyst, 1 – Electronic Forensic Analyst, 1 – Court Security Officer, 1 – Records Management Clerk, 0.5 – FOI Analyst, 0.5 - DEMS Clerk, 0.5 - 911 Communicator, 0.5 – 911 Communicator
Civilian <u>Actual</u> Strength:	95 FT	11 PT	Overcompliment: Coverage for LTD x 2, C Robinson (1FTE) over compliment. Wages paid by SOL GEN.
Civilian Casual Strength:	N//A	4	Casual: MCIT + Addictions Coordinator
Civilian Deployable:	84	11 PT	<i>10 non-deployable</i>

Total headcount is 274 (164 Sworn + 110 Civilian)

## Non-deployable summary: Authorized and Civilian

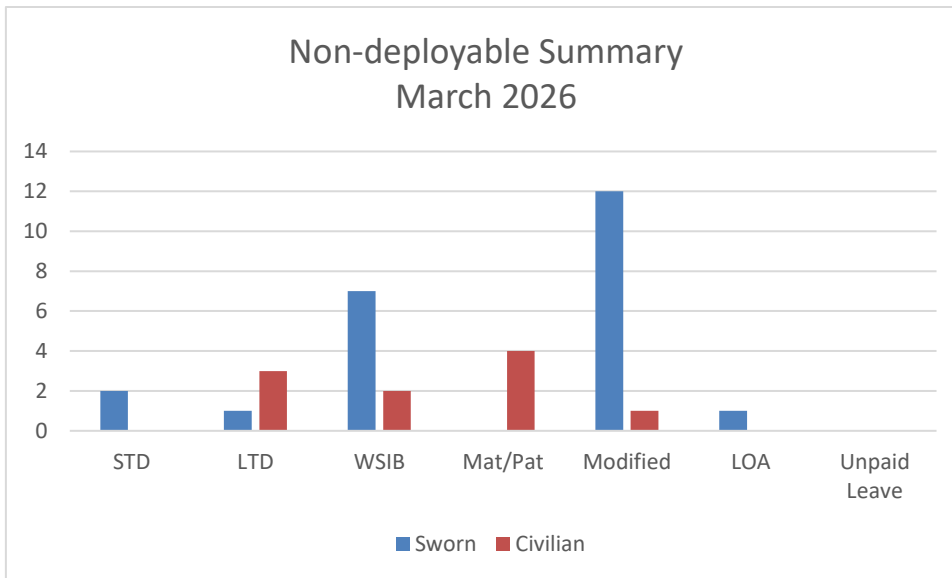
	STD	LTD	WSIB	Mat/Pat	Modified	LOA	Unpaid Leave	OPC/Coach/Secondment	Total <i>( non deployable )</i>
Sworn	2	1	7	0	12	1	0	8	31
Civilian	0	3	2	4	1	0	0	0	10
<b>Total</b>	2	4	9	4	13	1	0	8	41

**\*Note:** *Trainees still with Coach Officers are not considered fully deployable as they have not completed their training to deploy on their own.*

*Members on modified duties are in the workplace performing important functions; however, they may not be deployed in a full capacity owing to various limitations and restrictions.*

As of March 27, 2026, 33 members were off on leave (23 Sworn, 10 Civilian) + 8 at OPC/Coach/Secondment = 41 Total non-deployable.

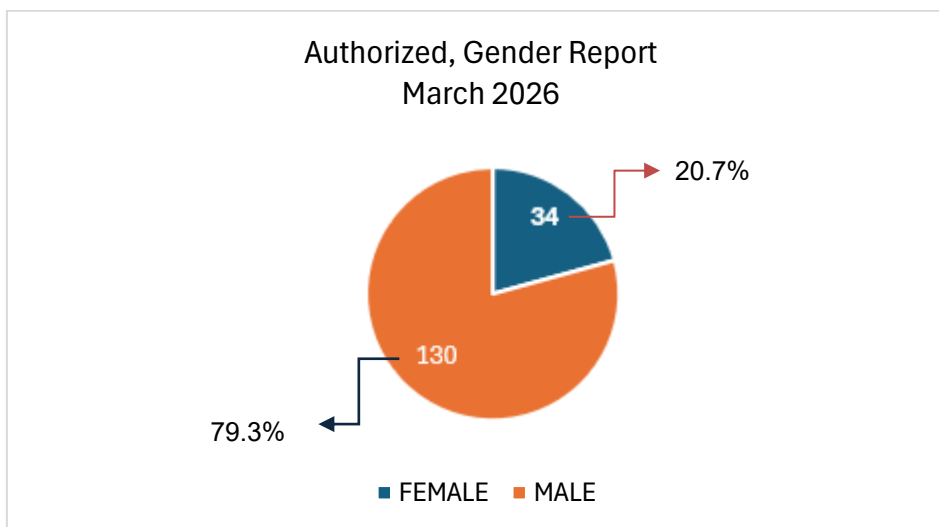
## Non-deployable summary: Authorized and Civilian Continued



Summary chart does not include the following: one (1) member on secondment, three (3) new recruits at OPC, four (4) members with Coach Officer = \*Eight (8) additional non-deployable members.

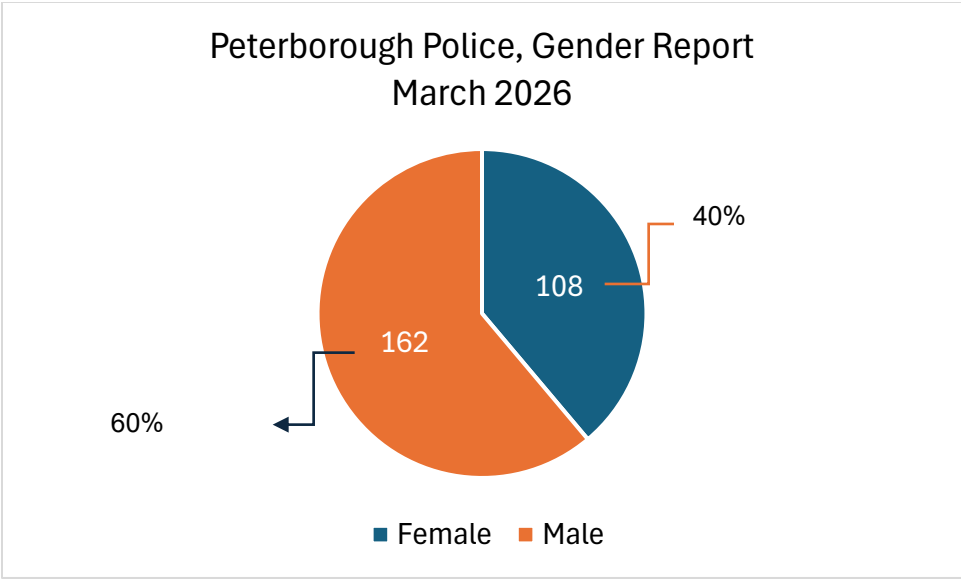
During the first quarter, the overall non-deployable members remained flat. The service saw a shift in modified duties, along with an increase in constable hiring and new recruit training. The Service concludes the quarter with forty-one (41) non-deployable members.

## Gender Reports:



**Note:** In Q1, we hired two (2) males and one (1) female officer.

This report shows Sworn members only.



**Note:** Fulsome gender report for comparison.

Includes Civilian and Sworn, full-time and part-time members, not casual members.

**Recruitment Update:**

During the first quarter of 2026, Police Foundations students were hosted in two waves of placements, one in January and one in March, for a total of eight (8) Police Foundations student placements. These placements have now been successfully completed and provided valuable experiential learning opportunities while supporting the Service’s long-term recruitment strategy by fostering early engagement with potential future candidates.

With the approval of the 2026 budget, the Recruitment Unit has also been actively engaged in recruiting for twelve (12) new positions, in addition to ongoing succession planning and vacancy replacement efforts. A key enhancement approved through the budget was the addition of a Recruiter position to the Unit. The successful internal incumbent has now been in the role for four (4) weeks and has proven to be a valuable asset to the team, particularly during this period of increased recruitment demand.

**Summary**

During the first quarter of 2026, the Service continued advancing key modernization initiatives related to system infrastructure and compensation modernization. The OSL cloud conversion project timeline was adjusted, with the go-live date moved to April 21, 2026, due to the need to complete several critical reporting components. As of March 27, 2026, these reporting requirements have been resolved, and a Service-wide training schedule has been communicated, with in-class sessions beginning in late March, followed up with member manuals to support operational readiness.

Significant progress was also achieved in the Service's compensation modernization initiatives. The Police Association (PA) Civilian Joint Job Evaluation Committee has completed its final compensation review with Gallagher Consulting Group, and the final report with recommendations is now before the Board for review and approval. Additionally, the Senior Officers Association (SOA) compensation review, completed in collaboration with the SOA Executive and People Services, has been finalized and is also before the Board for review and approval. These initiatives represent key milestones toward establishing a modern, equitable compensation framework across the Service.

Prepared by: Lisa Smith, People Services Manager

Reviewed by: Peter Sejrup, Staff Inspector

Submitted by: Stuart Betts, Chief of Police



## Peterborough Police Service Board Board Report

**(Public)**

To: Chair and Members of the Peterborough Police Service Board  
From: Lisa Wilson, Executive Assistant to the Board  
Report Date: April 2, 2026  
Meeting Date: April 21, 2026  
Subject: 2026 First Quarter Report on the Auction Fund Account

### **Purpose**

To provide the Board with a 2026 first quarter accounting of the Board's Auction Fund Account.

### **Recommendation**

That the Board approve the recommendations outlined in this report, as follows:

That the Board receive the 2026 First Quarter Auction Fund Report from the Executive Assistant for information.

### **Strength Impact**

N/A

### **Budget and Financial Implications**

None. The Auction Fund account falls under Sections 258 and 259 of the *Community Safety and Policing Act, 2019* and has no impact on Board and Service budgets.

### **Background**

This report is required under the Board's Financial Policy:

*15.8 The Board Executive Assistant will report to the Board quarterly on all deposits and expenditures as well as the account balance.*

**Account Balances:**

Auction funds are held in both a TD Canada Trust chequing account and a 100-day auto-renewing cashable GIC investment account.

The chequing account balance was \$23,582.07 as of March 31, 2026.

The GIC last auto-renewed (principal and interest) on February 11, 2026 at 1.8%. Interest earned from February 11, 2026 to the next renewal date on May 22, 2026 will be \$431.58. GIC investment options will next be reviewed by the Board in the second quarter of 2026.

The GIC had a value of \$87,514.62 as of March 31, 2026.

**Activity in the First Quarter:**

Grants:

Four grants were paid out in the first quarter totalling \$6,000.00. The Fleming College Board Award is pre-committed by the Board through to the 2028 academic year. There are no outstanding pre-committed grants for the remainder of 2026 and one outstanding request.

Pursuant to the Board’s Financial Policy, Section 15.5 a), “expenditures approved by the Board in any calendar year shall not normally exceed the revenue received in the immediately preceding year.” 2025 revenue was \$32,191.16, leaving a guideline amount of \$26,191.16 available for grants in 2026, at the Board’s discretion.

2026 grant activity to date:

<b>2026 Grants</b>	
<b>Approved Grants (Disbursed):</b>	
PPS - Women in Policing Leadership and Devel Day (Feb '26)	\$3,000.00
Fleming College Board Award (Feb '26)	\$1,000.00
Trent University -Camp fYrefly Ontario (Mar '26)	\$1,000.00
Lakefield Literary Festival (Mar '26)	\$1,000.00
<b>Total:</b>	<b>\$6,000.00</b>

Revenue:

In the first quarter of 2026 \$650.87 was generated from auction sales and \$5,896.05 was generated from seized/unclaimed/found money, resulting in total revenue of \$6,546.92.

2026 revenue to date:

<b>2026 Revenue</b>	
<b>Auctions:</b> Jan '26	\$650.87
<b>Seized/Unclaimed/Found Money:</b> Jan '26	\$5,896.05
<b>Total:</b>	<b>\$6,546.92</b>

**Summary**

<b>2026 Auction Fund Chequing Account</b>		
<b>Balance on January 1st:</b>		\$23,035.15
<b>Expenditures:</b> Approved Grants: (pre-committed grants - not disbursed yet): Approved Grants:	\$6,000.00	
<b>Total Expenditures:</b>	\$6,000.00	
<b>Subtotal:</b>		\$17,035.15
<b>Revenue:</b> Auctions, Seized/Unclaimed/Found Money		\$6,546.92
		<b>\$23,582.07</b>

<b>2026 Auction Fund Investments</b>	
GIC - auto-renew, cashable (Principal as of Feb 11 '26)	\$87,514.62
<b>Total GICs:</b>	<b>\$87,514.62</b>

The balance in the Board's Auction Fund account on March 31, 2026, including the chequing account and investment account, was **\$111,096.69**.

Prepared and submitted by: Lisa Wilson, Executive Assistant



## **Memo (Public Session)**

To: Chair and Members of the Board  
From: Lisa Wilson, Executive Assistant to the Board  
Date: March 30, 2026  
Meeting Date: April 21, 2026  
Subject: Public Announcement of the Auction Fund Grant

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Excerpt from the Financial Policy regarding the Auction Fund Account, section 15.6:

- c) Grants will be announced in the next open session as well as correspondence with the applicants.

### **Announcement:**

**On March 17, 2026 the Board approved an auction fund grant in the amount of \$1,000 to Trent University to support one camper's experience at Camp fyrefly this summer.**

*Attachment: Letter to Trent University dated March 30, 2026.*

Lisa Wilson, Executive Assistant to the Board



*Mary ten Doeschate, Chair*

*Drew Merrett, Vice-Chair*

*Mayor Jeff Leal*

*Councillor Gary Baldwin*

*Steve Girardi*

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March 30, 2026

Trent University  
Mackenzie House  
1600 West Bank Drive  
Peterborough, ON K9L 0G2

***Attention: Jonathan Jones, Development Officer – Major Gifts***

Dear Jonathan:

**Re: Police Service Board Auction Fund Donation to Camp fYrefly Ontario**

On March 17, 2026 the Board passed a motion approving an auction fund donation of \$1,000 to Camp fYrefly Ontario to support one camper's experience this summer.

A cheque for this donation is enclosed. The Board congratulates Camp fYrefly on its 10<sup>th</sup> Anniversary and wishes you a successful camp season in 2026.

Sincerely,

A handwritten signature in black ink, appearing to read 'Lisa Wilson'.

Lisa Wilson  
Executive Assistant

Encl.

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**Peterborough Police Service Board**  
500 Water Street, P.O. Box 2050 Peterborough, Ontario K9J 7Y4  
Telephone: 705-876-1122 ext. 220 Fax: 705-876-6005  
[www.peterboroughpolice.com](http://www.peterboroughpolice.com)



## **Memo (Public Session)**

To: Chair and Members of the Board  
From: Lisa Wilson, Executive Assistant to the Board  
Date: March 30, 2026  
Meeting Date: April 21, 2026  
Subject: Public Announcement of the Auction Fund Grant

---

Excerpt from the Financial Policy regarding the Auction Fund Account, section 15.6:

- c) Grants will be announced in the next open session as well as correspondence with the applicants.

### **Announcement:**

**On March 17, 2026 the Board approved an auction fund grant in the amount of \$1,000 to the Lakefield Literary Festival.**

*Attachment: Letter to Lakefield Literary Festival dated March 30, 2026.*

Lisa Wilson, Executive Assistant to the Board



*Mary ten Doeschate, Chair*

*Drew Merrett, Vice-Chair*

*Mayor Jeff Leal*

*Councillor Gary Baldwin*

*Steve Girardi*

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March 30, 2026

Lakefield Literary Festival  
PO Box 1082  
Lakefield, ON K0L 2H0

**Attention: Cathy Ellis, Sponsorship Director**

Dear Ms. Ellis:

**Re: Police Service Board Auction Fund Donation**

I am pleased to advise that on March 17, 2026 the Board passed a motion approving an auction fund donation of \$1,000 to the Lakefield Literary Festival. The Board is pleased to once again support the festival, as it did in 2024 and 2025; however, at this time, the Board would also like to draw to your attention to its policy that donations to any one organization will not exceed three years of grants.

A cheque for this donation is enclosed.

Sincerely,

Lisa Wilson,  
Executive Assistant

Encl.

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***Peterborough Police Service Board***  
*500 Water Street, P.O. Box 2050 Peterborough, Ontario K9J 7Y4*  
*Telephone: 705-876-1122 ext. 220 Fax: 705-876-6005*  
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