

Peterborough Police Services Board
Public Meeting Agenda: May 3, 2022 - 6:00 PM
(The Hugh Waddell Boardroom and Via Teams)

1. Welcome

The Chair will call the meeting to order.

2. Approval To Go In-Camera

Moved by
Seconded by

That the Peterborough Police Services Board move in-camera to discuss items contained in the agenda package. –

Police Services Act:

35 (4): The board may exclude the public from all or part of a meeting or hearing if it is of the opinion that,

- (a) matters involving public security may be disclosed and, having regard to the circumstances, the desirability of avoiding their disclosure in the public interest outweighs the desirability of adhering to the principle that proceedings be open to the public; or
- (b) intimate financial or personal matters or other matters may be disclosed of such a nature, having regard to the circumstances, that the desirability of avoiding their disclosure in the interest of any person affected or in the public interest outweighs the desirability of adhering to the principle that proceedings be open to the public. R.S.O. 1990, c. P.15, s. 35.

3. Approval of the Agenda

Moved by
Seconded by

That the agenda of the Peterborough Police Services Board public meeting of May 3, 2022 be approved as **circulated/amended**. –

4. Declaration of Conflict of Interest

A declaration of conflict of interest **was/was not** noted.

5. Approval of the Minutes

Moved by
Seconded by

That the Minutes of the April 12, 2022 Peterborough Police Services Board public meeting be approved as **circulated/amended**. -

Delegations and Presentations

6. Presentation of Police Exemplary Service Medals and Service Awards

Presentation of Police Exemplary Service Medals by Acting Chief Farquharson to:

St/Sgt Jo-Anne Elliott	-	20 years
Det/Sgt Adam Tweedie	-	20 years
St/Sgt Scott Rogers	-	20 years
Det/Cnst Ryan Donaldson	-	20 years
St/Sgt Peter Sejrurp	-	20 years

Presentation of Civilian Service Awards by Acting Chief Farquharson to:

Loranne Thompson	-	30 years
Alison Kirkland	-	30 years
Lori Pilgrim	-	30 years
Cindy Hoggarth	-	30 years

Regular Portion of the Meeting

7. Acting Chief's Remarks

Moved by
Seconded by

That the Board receive the Acting Chief's verbal remarks. –

8. Chair's Remarks

Moved by
Seconded by

That the Board receive the Chair's verbal remarks. –

9. Correspondence

Moved by
Seconded by

That the following correspondence be received as one omnibus motion:

a) Ministry of the Solicitor General

- i) April 11, 2022 memo re: Issues Related to the Protection of Persons Administering and Enforcing the Law – Sections 25.1 to 25.4 of the Criminal Code of Canada.
- ii) April 14, 2022 memo re: **Keeping Ontario Open for Business Act**, 2022 and the Expiry of O. Reg. 71/22 – Critical Infrastructure and Highways under the EMCPA.
- iii) April 14, 2022 memo re: Police Week 2022 – May 15-21, 2022 – Provincial Theme “Your Police Services: Helping Build Safer Communities.”
- iv) April 19, 2022 memo re: **Highway Traffic Act** Amendments Authorizing Automated Flagger Assistance Devices.
- v) April 19, 2022 memo re: New GPS Monitoring Program Now Live.
- vi) April 20, 2022 memo re: Updates to the Standards of Care for Outdoor Dogs under the **Provincial Animal Welfare Services Act**, 2019.
- vii) April 21, 2022 memo re: Ontario Closed Circuit Television (CCTV) Grant Program – Call for Applications for Fiscal Year 2022-2023.
- viii) April 21, 2022 memo re: Guidance Note #2 – Revised – Structure and Function of the Joint Health and Safety Committee.
- ix) April 25, 2022 memo re: Police Services Board Members and Elections.
- x) April 27, 2022 memo re: Right to Disconnect Policy/Written Policy on Disconnecting from Work.
- xi) April 27, 2022 memo re: Continued Mask and Face Covering Requirements in Certain Settings Beyond April 27, 2022.

b) Ontario Association of Police Services Boards (OAPSB)

April 25, 2022 announcement re: New Executive Director of the OAPSB.

c) Public Concern re: Park Street Shooting

- i) April 21, 2022 email from Anne Worrall.
- ii) April 21, 2022 email from Dr. Derreck Siddell.

Reports to be Received for Information

10. Annual Property and Evidence Audit Report

Moved by
Seconded by

That the Board receive the Annual Property and Evidence Audit Report from Niquel Pritchard Pataki, Policy, Audit and Risk Control Manager, and Acting Chief Farquharson. –

11. Grant Funding for a Major Crime Investigator

Moved by
Seconded by

That the Board receive the report regarding the addition of a grant funded Major Crime Investigator from Inspector Lyons. -

Reports Requiring Discussion and/or Decision

12. 2021 Divisional Reports & Presentations

Moved by
Seconded by

That the Board receive the following 2021 Divisional Reports:

- a) The Operations report from Inspector Lyons.
- b) The Investigative Services report from Inspector Collins.
- c) The Administrative Support Services report from Inspector Hartnett.
- d) The 911 Communications report from Alison Kirkland, Manager of 911 Communications.
- e) The Human Resources report from Karen Howran, Human Resources Manager.
- f) Policy, Audit and Risk Control report from Niquel Pritchard-Pataki, Policy, Audit and Risk Manager.
- g) The Financial report from Tia Nguyen, Finance Manager.
- h) The presentation from the Inspectors and Managers. -

13. Record Check – Full Time Employee (FTE)

Moved by
Seconded by

That the Board receive the report and information from Inspector Collins re: the request for an additional Record Check FTE. Further, that the Board approve the hiring of one full-time civilian employee in Support Services assigned to completing record checks. -

Committee Reports:

14. Labour Relations Committee

Chief of Police Recruitment - Update

Moved by
Seconded by

That the Board receive the verbal update and information regarding the Chief of Police recruitment process from the Labour Relations Committee. –

15. Policy/Planning Committee

Verified Alarm Response Program

Moved by
Seconded by

That the Board receive the information from the Policy/Planning Committee regarding the Service's adoption of a Verified Alarm Response Program. Further, that the Board approve that a Verified Alarm Response Program be implemented by the Service and authorize the Executive Assistant to consult with Board Counsel regarding amendments to the Board's Alarm By-Law. –

16. Ad Hoc Policy/Planning Committee (Staffing Review)

Committee Update

Moved by
Seconded by

That the Board receive the verbal update regarding the April 11, 2022 Committee meeting from Gary Baldwin and Acting Chief Farquharson. -

Unfinished Business

17. Land Acknowledgement

Moved by
Seconded by

That the Board receive the memo from the Executive Assistant re: Land Acknowledgement – Proposed Wording (Amended) and approve that the acknowledgement be made by the Chair at the opening of each public Police Services Board meeting going forward. -

18. Police Communicator Training Program – Executive Summary Report

Moved by
Seconded by

That the Board receive the Executive Summary Report – Peterborough Police Service Police Communicator Training Program from Acting Chief Farquharson.–

New Business

19. Ontario Closed Circuit Television (CCTV) Grant Program

Moved by
Seconded by

That the Board receive the verbal update and information from IT Manager Paul Notman and Acting Chief Farquharson regarding the Service's application to the Ontario CCTV Grant Program. –

20. Cop to Pop Ratios & Operating Costs Per Capita and Per Household

Moved by
Seconded by

That the Board receive for information the 2021 “Cop to Pop” Ratios and 2020 Municipal Police Service Operating Costs Per Capita and Per Household as prepared for the Service by Niquel Pritchard-Pataki, Policy, Audit and Risk Manager. -

21. Canadian Association of Police Governance (CAPG) – Research Project Recruitment Letter

Moved by
Seconded by

That the Board receive the letter dated April 22, 2022 from CAPG Executive Director, Jennifer Malloy, regarding an opportunity for the Board to participate in stage one of a proposed research project. –

After discussion, an additional motion may be made.

22. Ratification and Adjournment

Moved by
Seconded by

- a) That the Board ratify all actions of today's date.
- b) That the public meeting be adjourned. –