

Peterborough Police Services Board

April 7, 2021 – Public Minutes

Minutes of the public meeting of the Peterborough Police Services Board held in the Hugh Waddell Boardroom and via Teams.

Members Present:
(Via Teams) Bob Hall, Chair
 Les Kariunas, Vice-Chair
 Mayor Diane Therrien
 Councillor Gary Baldwin
 Mrs. Mary ten Doeschate

Also Present:
(In the Boardroom) Scott Gilbert, Chief of Police
 Tim Farquharson, Deputy Chief of Police
 Inspector John Lyons
 Lisa Wilson, Executive Assistant

Regrets: Councillor Anita Locke, Advisor for Lakefield
 Mayor Scott McFadden, Advisor for Cavan Monaghan

1. The Chair called the meeting to order at 4:05 pm.

2. Approval To Go In-Camera

Moved by Diane Therrien
Seconded by Les Kariunas

That the Peterborough Police Services Board move in-camera to discuss items contained in the agenda package. –
CARRIED

Police Services Act:

35 (4): The board may exclude the public from all or part of a meeting or hearing if it is of the opinion that,

- (a) matters involving public security may be disclosed and, having regard to the circumstances, the desirability of avoiding their disclosure in the public interest outweighs the desirability of adhering to the principle that proceedings be open to the public; or
- (b) intimate financial or personal matters or other matters may be disclosed of such a nature, having regard to the circumstances, that the desirability of avoiding their disclosure in the interest of any person affected or in the public interest outweighs the desirability of adhering to the principle that proceedings be open to the public. R.S.O. 1990, c. P.15, s. 35.

The Chair reconvened the public meeting at 6:45 pm.

3. Approval of the Agenda

Moved by Les Kariunas
Seconded by Diane Therrien

That the agenda of the Peterborough Police Services Board public meeting of April 7, 2021 be approved as circulated. –
CARRIED

4. A declaration of conflict of interest was not noted.

5. Approval of the Minutes

Moved by Gary Baldwin
Seconded by Les Kariunas

That the Minutes of the March 16, 2021 public meeting be approved as circulated. –
CARRIED

6. Chief's Remarks

Moved by Diane Therrien
Seconded by Les Kariunas

That the Board receive the Chief's verbal remarks. -
CARRIED

Chief Gilbert informed the Board that today is Inspector John Lyons' 35th anniversary in policing. He thanked Inspector Lyons for 35 years of service to the community.

Chief Gilbert acknowledged the great work of Deputy Farquharson and his team putting together another successful Stand With Tim fundraiser this year. Deputy Farquharson thanked the Board for their generous donation from the auction fund.

Mayor Therrien noted the new stay at home order and asked what the process will look like. There have been questions from the community about enforcement; some small businesses feel they have been unfairly targeted. Inspector Lyons advised that police response will be complaint driven and will be approached from an education and awareness point of view. Police will listen to concerns and work in unison with Public Health, who will be taking the lead in compliance re: businesses. Police will support Public Health in their investigations with the same approach and will not be quick to judge or give tickets. At City Hall Saturday morning protests, police have spoken to the folks there and taken an awareness approach – the only people ticketed are the ones who have been spoken to numerous times. Police have had a good rapport with the community since the beginning and compliance has been good. There are weekly reports filed with the Ministry; most recently 2 tickets were issued with 30-40 warnings. Police will continue to work within the guidelines of the legislation.

Mayor Therrien inquired about mental health services available to the community. Inspector Lyons advised that residents have been calling 911 with mental health issues and that mental health calls have increased both in Peterborough and country wide. The Mobile Crisis Intervention Team has been very active. Police provide some level of conversation about what the person is going through and alternative choices. Police have a good relationship with CMHA and Social Services, driving people towards these services. Police, Public Health and Social Services came up with a phenomenal strategy to deal with the Victoria Park situation, helping people move into housing, and will continue on that route. Inspector Lyons advised the Board that he is on a committee and has a great relationship with the heads of the Psychiatric Department at the hospital. Telecare Peterborough and Telehealth Ontario are often forwarded to the folks police encounter.

7. Chair's Remarks

Moved by Gary Baldwin
Seconded by Mary ten Doeschate

That the Board receive the Chair's verbal remarks. -
CARRIED

Chair Hall would like to thank and brag about the excellent people working with the Board and thanked Deputy Farquharson on behalf of the Board for his community work. Chair Hall also thanked Inspector Lyons on behalf of the Board for many years of serving the community so well. He also recognized and thanked the Board's new Executive Assistant on behalf of the Board; she has been a quick learner and competent and was the right choice for the Board.

Chair Hall recognized and congratulated Chief Gilbert on 40 years of service and outlined his distinguished career with Toronto Police Service. He was the unanimous choice of the Board and stood out amongst the other applicants after a nation-wide search; we are fortunate to have him. Chair Hall presented Chief Gilbert with an Exemplary Service Award certificate in recognition of 40 years of loyal and exemplary service to public safety in Canada from the Governor General.

8. Delegations and Presentations

Nil

9. Correspondence

Moved by Les Kariunas
Seconded by Diane Therrien

That the following correspondence be received as one omnibus motion:

- a) Ministry of the Solicitor General
 - i. Memo dated March 12, 2021 re: Voluntary Early Release Programs for Rental Car Companies.
 - ii. Memo dated March 12, 2021 re: **Highway Traffic Act** Regulatory Amendments to Remove Paper-Barriers for the Commercial Vehicle Industry.
 - iii. Memo dated March 12, 2021 re: Status of Onsite Training at the Ontario Police College.
 - iv. Memo dated March 12, 2021 re: 2021 COVID-19 Relief Funding for Municipalities.
 - v. Memo dated March 15, 2021 re: Digital Version of the "Request for Driver's License Review Form".
 - vi. Memo dated March 18, 2021 re: 2021 Promotional Exams.
 - vii. Memo dated March 19, 2021 re: Reduced Suspension with Ignition Interlock Conduct Review Program and Measures as a Result of COVID-19.
 - viii. Memo dated March 23, 2021 re: Amendments to Orders under the **Reopening Ontario (A Flexible Response to COVID-19) Act, 2020**.
 - ix. Memo dated March 26, 2021 re: Administrative Forfeiture.

- x. Memo dated March 29, 2021 re: Migration of MTO Collision Application to Cloud.
- xi. Memo dated March 30, 2021 re: Amendments to Orders under the **Reopening Ontario (A Flexible Response to COVID-10) Act, 2020.**

b) Trent University

Letter dated March 1, 2021 from Professor P. Dummitt, Chair, Committee of Trustees re: Donation to the Symons Trust for Canadian Studies.

CARRIED

10. 2020 Annual Report on Missing Persons and the Service's Use of Urgent Demands

Moved by Diane Therrien

Seconded by Les Kariunas

That the Board receive the 2020 Annual Report on Missing Persons and the Service's Use of Urgent Demands from Inspector Collins, and Chief Gilbert. –
CARRIED

11. 2020 Divisional Reports and Presentation

Moved by Mary ten Doeschate

Seconded by Diane Therrien

That the Board receive the following 2020 Divisional Reports:

- a) The Operations report from Inspector John Lyons.
- b) The Investigative Services report from Inspector Neil Collins.
- c) The Administrative Support Services report from Inspector Jamie Hartnett.
- d) The Human Resources report from Karen Howran, Human Resources Manager.
- e) The 911 Communications report from Alison Kirkland, Manager of 911 Communications.
- f) The Financial report from Tia Nguyen, Finance Manager.
- g) The presentation from the Inspectors and Managers. -

CARRIED

Operations Report – Inspector Lyons

- The Service has a great commitment to problem oriented and community-based policing and is trying to address areas of concern proactively.
- The Service is down in Auxiliary Unit members and there will be a drive this fall. The Auxiliary Unit is active with various programs, eg: Homeguards Program, car seat clinics, crime prevention through environmental design.
- The Service will lose its chaplain due to retirement and will be looking for the next person to fill this important role.
- An out-facing TV screen has just been installed at the bus terminal location and there is a large audience for messages – the Service can put safety messaging there.
- Chief Gilbert noted there has been a change in criminal activity due to Covid; a lot of businesses are closed and so individuals are now being targeted, ie: porch pirates. There has also been a significant increase in traffic complaints, from 2195 in 2019 to 4292 in 2020.

Investigative Services – Inspector Collins

- Covid has had a similar effect on these numbers.
- There have been six homicides with one cleared. A homicide can take a year to solve and draws on a lot of resources.
- 2020 saw a highlighted commitment to human trafficking and child exploitation.
- We have increased members in criminal analysis.
- We are now able to put resources towards these areas and are seeing positive results.
- Moving Crimestoppers to the bus terminal has been positive; PC Calderwood has good connections within the community. The Crimestoppers tip line plays a part in arrests and seizure of contraband, but investigative services needs to source information to get a search warrant.
- Asset forfeiture numbers are up and on par with London.

Administrative Support Services – Inspector Hartnett

- These members work behind the scenes but are vital to the organization.
- There have been a number of absences, but we continue to provide services.
- Online appointments have been well received by the community and will likely continue after the pandemic.
- There is a revenue generator with record checks, taxis and limos.
- Courts have been a big challenge and we have had to adapt; the station has become a third courthouse.
- Special Constables have been moved to the station for prisoner care; this has been valuable to the Service.

Human Resources – Chief Gilbert (for Karen Howran)

- It has been a busy year due to retirements and resignations and we are working diligently through hiring processes.
- The Service has worked hard to recruit great replacements for women leaders who have retired; there are 2 female recruits at OPC and 3 more have been hired recently.
- There have been Special Constable additions – some have become Constables and two more will in 2021.
- Member wellness is key and there are a number of initiatives that will benefit members' wellbeing and mental health.

911 Communications – Deputy Farquharson (for Alison Kirkland)

- The biggest challenge is NG911 and the uncertainty and time commitment it brings over the next five years.
- There are four part-time communicators – they are our lifeline. There are 120,000 calls for service each year including 30,000 911 calls.
- Great work by Allison and her team.

Financial Report – Tia Nguyen

- Between Facilities, Fleet and Quartermaster we as a team have been able to complete the initiatives listed in the report.

12. Request for Funding from the Social Contract Reserve Account

Moved by Gary Baldwin
Seconded by Mary ten Doeschate

a) That the Board receive the report from the Executive Assistant and the submission from the Gym Committee to purchase equipment for the gym from the Social Contract Reserve Account.

b) Further, that the Board approve the purchase of equipment up to an amount of \$6200.00, inclusive of HST, to be paid from the Social Contract Reserve Account and that the Chair be authorized to sign the MOU. -

CARRIED

13. Limousine Licensing Renewals

Moved by Gary Baldwin
Seconded by Mary ten Doeschate

That the Board receive the memo and information from the Executive Assistant regarding the limousine licensing deferral.

Further, that the Board approve the recommendation to defer the limousine licensing renewals to the next regular annual renewal date of November 30, 2021 due to the Covid-19 pandemic. –

CARRIED

14. 2020 Year End Financial Report for the Service

Moved by Mary ten Doeschate
Seconded by Les Kariunas

That the Board receive the verbal update from the Executive Assistant and Chief Gilbert regarding the status of the 2020 Year End Financial Report for the Service. -

CARRIED

15. Auction Fund Announcement – Grant to St. John’s Anglican Church, One Roof Community Centre

A public announcement that on March 16, 2021, the Board approved an auction fund grant in the amount of \$1000.00 to St. John’s Anglican Church, One Roof Community Centre, Peterborough, in support of the “Stand With Tim” fundraising event held on March 26, 2021.

The Chair recessed the public meeting at 7:45 pm and the Board returned to closed session.

The Chair reconvened the public session at 8:41 pm.

16. Ratification and Adjournment

Moved by Diane Therrien
Seconded by Gary Baldwin

That the Board ratify all actions of today's date. –
CARRIED

Moved by Les Kariunas
Seconded by Diane Therrien

That the public meeting be adjourned at 8:42 pm. –
CARRIED

Read and approved this 27th day April, 2021.

Lisa Wilson, Executive Assistant

Bob Hall, Chair