

Peterborough Police Services Board
Public Meeting Agenda
January 12th 2021, 4:00 PM
Hugh Waddell Boardroom and Via Teams

1. Welcome

The Executive Assistant will call the meeting to order.

2. Election of the Chair and Vice Chair

In accordance with Section 4 of our Procedural Bylaw, the Executive Assistant will call the first meeting of 2021 to order.

According to the **Police Services Act**, section 28 (1) and (2), “the members of the Board shall, in the first meeting each year, select from amongst its members, a Chair and Vice-Chair for the year.”

a) Call for Nominations for Chair

Moved by

Seconded by

That _____ be the Chair of the Peterborough Police Services Board for the year 2021. –

b) Call for Nominations for Vice Chair

Moved by

Seconded by

That _____ be Vice Chair of the Peterborough Police Services Board for the year 2021. –

The Executive Assistant will turn the meeting over to the Chair.

3. Appointments to the Committees

a) Labour Relations

i) Moved by

Seconded by

That _____ be appointed as the Chair of the Labour Relations Committee for 2021. –

ii) Moved by

Seconded by

That _____ be appointed as a Member of the Labour Relations Committee for 2021. -

b) Policy/Planning

i) Moved by
Seconded by

That _____ be appointed as the Chair of the Policy/Planning Committee for 2021. –

ii) Moved by
Seconded by

That _____ be appointed as a Member of the Policy/Planning Committee for 2021. -

c) Finance/Budget

i) Moved by
Seconded by

That _____ be appointed as the Chair of the Finance/Budget Committee for 2021. –

ii) Moved by
Seconded by

That _____ be appointed as a Member of the Finance/Budget Committee for 2021. -

d) Facility Review Committee

i) Moved by
Seconded by

That _____ be appointed as a Member of the Facility Review Committee.
-

ii) Moved by
Seconded by

That _____ be appointed as a Member of the Facility Review Committee.

-

4. Approval of the Agenda

Moved by

Seconded by

That the agenda of the Peterborough Police Services Board meeting of January 12th 2021 be approved as **circulated/amended**. -

5. Declaration of Conflict of Interest

A declaration of conflict of interest **was/was not** noted.

6. Approval of the Minutes

Moved by

Seconded by

That the Minutes of the December 22nd 2020 public meeting be approved as **circulated/amended**. -

7. Chief's Remarks

Moved by

Seconded by

That the Board receive the Chief's verbal remarks. -

8. Chair's Remarks

Moved by

Seconded by

That the Board receive the Chair's verbal remarks. -

9. Delegations and Presentations

Nil

10. Correspondence

Moved by

Seconded by

That the following correspondence be received as one omnibus motion:

a) Ministry of the Solicitor General

- i) The notification about expanding the use of certified evidence in **Provincial Offences Act** courts.
- ii) The information and proclamation of the **Security from Trespass and Protecting Food Safety Act, 2020**.
- iii) The memo regarding fingerprinting of accused persons during COVID-19.
- iv) The amendments under the **Reopening Ontario Act**.
- v) The extension of the temporary exemptions under the **Police Record Checks Reform Act, 2015** which extend the exemptions until July 1st 2021.
- vi) The information about the **Reserved Parking for Electric Vehicles Charging Act, 2019** which amends the **Highway Traffic Act**.
- vii) The new deadline of July 1st 2021 for municipalities to prepare their Community Safety and Well-Being Plan and the letter from Minister Sylvia Jones.
- viii) The changes regarding dealer plates made under **R.R.O. 1990, Reg. 628 Vehicle Permits** under the **Highway Traffic Act**.
- ix) The information regarding the February 16th deadline for the submission of the 2020 Use of Force reports.
- x) The annual reporting deadline of February 28th for the Violent Crime Linkage Analysis System and Major Case Management.
- xi) The rules and information regarding the December 26th province wide shutdown.

b) Canadian Association of Police Governance (CAPG)

- i) The 2021 webinar series.
- ii) The notification of the January 26th webinar about Victim's Rights and Police Governance.

c) MP Maryam Monsef

The email from Peter Mitchell, Casework Manager and Chief of Staff to the Honorable Maryam Monsef, informing the Board and Chief Gilbert that she has spoken with the Justice Minister regarding their concerns with Bill C-75.

d) Blueline Magazine

The December edition of Blueline magazine.

e) City of Peterborough

The December 17th letter from John Kennedy, Clerk for the City of Peterborough, informing the Board that the 2021 budget has been approved by Council and that the additional \$66,170 be drawn from the City's general contingency fund. -

Reports to be Received for Information

11. Annual Assessment of the Workplace Violence and Prevention Program

Moved by
Seconded by

That the Board receive the report from Karen Howran, HR Manager, and Chief Gilbert regarding the assessment of the effectiveness of the Workplace Violence Prevention Program. -

Reports Requiring Discussion and/or Decision

Nil

Committee Reports:

12. Policy/Planning Committee:

a) Limousine Licensing Renewals

Moved by
Seconded by

That the Board receive the information from the Executive Assistant regarding the limousine licensing postponement. Further, that the Board approve the recommendation to delay the limousine licensing renewals to May 28th due to the pandemic. -

b) Update on the Staffing Study

Moved by
Seconded by

That the Board receive the update from Les Kariunas and Diane Therrien on the status of the Staffing Study. -

Unfinished Business

Nil

New Business

13. 2021 Schedule of Board Reports

Moved by
Seconded by

That the Board receive the 2021 schedule of reports from the Executive Assistant. –

14. Authorization for the Chair to Sign Any Grant Requests and Reporting Requirements in 2021

Moved by
Seconded by

That the Chair be authorized to sign the grant applications and any necessary reporting requirements in 2021 on behalf of the Board. –

15. OAPSB, Annual Membership Fees

Moved by
Seconded by

That the Board receive the information from the Executive Assistant regarding the OAPSB's annual membership fees and that she be authorized to pay the 2021 dues in the amount of \$5,811.12. -

16. PAO Labour Conference

Moved by
Seconded by

That the Board receive the information from the PAO regarding the upcoming labour conference being held virtually on March 1st and 2nd. -

17. Board Training

Tentatively scheduled for February 2nd at 4:00 PM and will be held virtually. The other option is to schedule a specially called meeting.

18. Approval To Go In-Camera

Moved by

Seconded by

That the Peterborough Police Services Board move in-camera to discuss items contained in the agenda package. –

Police Services Act:

35 (4): The board may exclude the public from all or part of a meeting or hearing if it is of the opinion that,

- (a) matters involving public security may be disclosed and, having regard to the circumstances, the desirability of avoiding their disclosure in the public interest outweighs the desirability of adhering to the principle that proceedings be open to the public; or
- (b) intimate financial or personal matters or other matters may be disclosed of such a nature, having regard to the circumstances, that the desirability of avoiding their disclosure in the interest of any person affected or in the public interest outweighs the desirability of adhering to the principle that proceedings be open to the public. R.S.O. 1990, c. P.15, s. 35.

19. Ratification and Adjournment

Moved by

Seconded by

That the Board ratify all actions of today's date. -

Moved by

Seconded by

That the public meeting be adjourned. –